

ELECTRICAL PERMIT APPLICATION
 CRAWFORD COUNTY DEPARTMENT OF BUILDING SAFETY
 200 W. MICHIGAN AVENUE – ANNEX BUILDING, GRAYLING, MI 49738

PH: 989-344-3233

FAX: 989-348-1016

PERMIT#: _____

JOB# FROM CONSUMERS ENERGY: _____

TOWNSHIP: _____

AUTHORITY: Act 230, PA 1972	Date of Application: _____
COMPLETION: Installation shall not be started until Application is filed.	
PENALTY: Written order to stop construction	Property code # _____

1. JOB LOCATION:

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required		
Street Address & Job Location	City	Township	County

2. CONTRACTOR/HOMEOWNER INFORMATION:

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	State Lic. Number	Expiration Date
Address (Street No. and Name)			
City	State	Zip Code	Phone
S.S.N.	Federal I.D. (or reason for exemption)	Insurance carrier (workers comp.)	

3. TYPE OF JOB:

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Water Service Only	<input type="checkbox"/> Mobile Home Setup
<input type="checkbox"/> Other	<input type="checkbox"/> Remodel	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Modular Home Setup

4. PLAN REVIEW REQUIRED:

See section 9 for plan review requirements before completing this section.		
<input type="checkbox"/> Plans not required	<input type="checkbox"/> Plans required and submitted	<input type="checkbox"/> Plans required but not yet submitted

5. APPLICANT SIGNATURE:

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125, 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.	
Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section 6 Homeowner Affidavit)	Date

Contractor must be registered with the County.

6. HOMEOWNER AFFIDAVIT:

I hereby certify the electrical work described on this permit application shall be installed <u>by myself in my own home</u> in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and shall not be enclosed, covered up, or put into operation until it has been <u>inspected</u> and <u>approved</u> by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.
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7. ELECTRICAL WORK SHALL NOT BE STARTED UNTIL THE APPLICATION FOR PERMIT HAS BEEN FILED WITH THE CRAWFORD COUNTY BUILDING DEPT.

All installations shall be in conformance with the State Electrical Code. <u>No work shall be concealed until it has been inspected.</u> The inspector will need the location and permit number and as much advance notice as possible. EXPIRATION OF PERMIT: A permit remains valid for one year as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is suspended or abandoned for a period of six months. Permits are good for one year only. Cancelled permits cannot be reinstated.
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Complete Application on Back Side

8. FEE CHART:	FEE	ITEM	TOTAL
1. Application Fee (Non – Refundable)	50.00		
2. Temporary and/or Service Base Fee	30.00		
3. Service Mobile home/Modular (Min. \$66.00)	66.00		
4. Service through 200 Amps	10.00		
200 – 600 Amps	15.00		
600 - 1200	25.00		
5. Circuits			
New house: 13 circuits-\$65.00/15 circuits-\$75.00	5.00		
6. Light fixtures per 25	6.00		
7. Dish Washer	5.00		
8. Furnace	5.00		
9. Electric Base Board Heat/# of baseboards each	4.00		
10. Power Outlets – Range, Dryer, etc.	7.00		
11. Signs – Unit	10.00		
Letter	15.00		
Neon – ea. 25 feet	20.00		
12. Residential Smoke Alarms	10.00		
13. Feeders - Sub Panel/Bus Ducts – per 50'	6.00		
14. Mobile Home Park Site	6.00		
15. Recreational Vehicle Park Site	4.00		
16. Units up to 20 K.V.A. or H.P.	6.00		
Units 21 – 50 K.V.A. or H.P.	10.00		
Units 51 K.V.A. or H.P.	12.00		
17. Fire Alarms – up to 10 devices	50.00		
Fire Alarms – 11 – 20 devices			
\$100.00 & \$5.00 ea. After			
18. Energy Retrofit – Temp. Control	45.00		
19. Conduit Only: or grounding only	45.00		
20. Special/Safety Inspection	75.00		
21. Additional Inspection (Rough)	50.00		
22. Final Inspection	50.00		
23. Certification Fee	20.00		

MAKE CHECKS PAYABLE TO: CRAWFORD COUNTY TOTAL FEES DUE: \$ _____

ADDITIONAL FEE WILL BE CHARGED FOR ITEMS NOT ON APPLICATION

9. FEE CLARIFICATIONS:

MOBILE HOME UNIT SITE:
 When installing a site service in a park, the permit application should include the application fee, service, plus the number of park sites.
 When setting a mobile home in a park, a permit should include the application fee and a feeder. This shall be done by a licensed contractor.
 When setting a mobile home or a modular home on private property, a permit should include the application fee, service base, two circuits and a feeder.

10. PLAN REVIEW REQUIREMENTS

Plans and specifications for new construction work, alteration, repair, expansion, addition or modification work shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act 299 of the public acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal. A plan review is required before a permit can be issued.

Exception 1. Alterations and repair work determined by the electrical official to be minor on nature.
 Exception 2. Work completed by a governmental subdivision or the state agency costing less than \$15,000.00.
 Exception 3. A building in use group R-3 or R-4 containing not more than 3,500 Sq. Ft. of building area.
 Exception 4. Wiring or alteration to an electrical system that costs less than \$10,000. 00 unless requested by the Administrative authority.

CRAWFORD COUNTY DEPARTMENT OF BUILDING SAFETY INSPECTION
PROCEDURES REQUIRED

IMPORTANT NOTICE

The County of Crawford Building Department Inspectors, in accordance with the Code of the State of Michigan and the Ordinance of the County of Crawford, must inspect all building projects in the logical and sequential order in which they are listed below:

1. **Footing Inspection:** After footings are formed and before concrete is poured.

A. Basement: Requires footing inspection and basement wall inspection which is done after the blocks are laid and before backfilling.
2. **Rough Inspection:** Before walls are enclosed or insulated. Rough inspections by mechanical, plumbing and electrical inspectors must be complete and documented.
3. **Final Inspection:** When construction is complete and before building is occupied. Final inspections by mechanical, plumbing and electrical inspectors must be complete and documented.
4. **Accessory Buildings:** Requires inspections #1 and # 3 and/or more as required.

A Temporary Certificate of Occupancy requires re-inspection of all corrections plus a Re-inspection fee.

A Certificate of Occupancy must be issued before building is occupied.

The **owner/contractor** has the responsibility to ensure that inspections are made when required and should inform any contractors involved of the inspection requirements.

ALL re-inspections for Building, Electrical, Mechanical and Plumbing require payment of the fee for additional inspection prior to re-scheduling.

The Crawford County Building inspector will make every effort to inspect your project in a timely manner. However, if it is not possible to inspect upon your immediate request and within your immediate time schedule, it does not mean that you may continue building.

To continue building beyond an inspection level, prior to that inspection, will cause a STOP WORK order to be placed on your building project until that inspection can be properly performed.

I have been informed of the above stated **Inspection Policy.**

Owner's \ Contractor's Signature

Date

PROJECT SITE LOCATION DIRECTIONS

Please submit this information to assist staff in locating your project site. This will avoid delays in processing your inspections because staff cannot locate your project site. This page is in addition to the site location map.

11. ADDRESS INFORMATION:

Township	Town	Range	Section
Property Address			
Where is Address Visible? <input type="checkbox"/> House <input type="checkbox"/> Garage <input type="checkbox"/> Mailbox <input type="checkbox"/> Sign			
Name of Access Road to Project?			
Road Type: <input type="checkbox"/> Paved <input type="checkbox"/> Gravel <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Seasonal			
Name of Nearest Crossroad:			
Distance to this Road (in Miles and Tenths):			

Please add driving directions and/or legible map in the space provided on this sheet.

Property Owner Signature:			
Mailing Address:			
City	State	Zip Code	Telephone:
Contractor's Signature:			
Mailing Address:			
City	State	Zip Code	Telephone: