

Crawford County Board of Commissioners

Regular Board Meeting of November 17, 2016

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 17th day of November, 2016.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Jamison, Lewis, McClain, Pinkelman and Priebe.

Absent – None.

Sandra Moore, County Clerk/Register of Deeds - present.

Paul Compo, County Controller - present.

Others present at various times: Connie Meyers and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Priebe, second by Pinkelman, to approve the Minutes for the October 27, 2016 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Approval of the Agenda

Motion by McClain, second by Pinkelman, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Conflict of Interest Declared – None.

Brief Public Comment

Library Director, Connie Meyers advised one of her goals for this new fiscal year was to attend a county board meeting.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Pinkelman, to authorize payment to the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$58,601.35	Gross Payroll	\$9,767.70
Prepaid Invoices	\$205,249.76	Total COPS Fund	\$9,767.70
Gross Payroll	\$320,863.22		
Total General Fund	\$584,714.33	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$5,498.71
Millage/Road Patrol Fund		Prepaid Invoices	\$175.95
Balance from "Open Invoice Report"	\$957.55	Gross Payroll	\$6,435.37
Prepaid Invoices	\$2,413.79	Total Building & Zoning Fund	\$12,110.03
Gross Payroll	\$49,674.91		
Total Road Patrol fund	\$53,046.25	MSU Cooperative Extension Fund	
		Gross Payroll	\$448.19
Sobriety Court		Total MSU fund	\$448.19
Balance from "Open Invoice Report"	\$0.00		
Prepaid Invoices	\$13,031.92	Central Dispatch Fund	
Gross Payroll	\$11,386.02	Balance from "Open Invoice Report"	\$7,728.75
Total Sobriety Court Fund	\$24,417.94	Prepaid Invoices	\$615.42
		Gross Payroll	\$36,576.07
Tri-County 46th Trial Court		Total Central Dispatch Fund	\$44,920.24
Prepaid Invoices	\$172.16		
Total Tri-County Court	\$172.16	Family/Probate Court	
		Balance from "Open Invoice Report"	\$0.00
Friend of the Court		Prepaid Invoices	\$15,769.89
Balance from "Open Invoice Report"	\$6,210.00	Gross Payroll	\$14,757.60

Prepaid Invoices	\$1,951.91	Total Family/Probate Court	\$30,527.49
Gross Payroll	\$23,796.22		
Total Friend of the Court	\$31,958.13	Sports Complex Fund	
Social Services Fund		Balance from "Open Invoice Report"	\$650.20
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$0.00
Prepaid Invoices	\$984.41	Total Sports Complex fund	\$650.20
Total Social Services Fund	\$984.41	Remonumentation Fund	
Airport Fund		Balance from "Open Invoice Report"	\$0.00
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$2,424.00
Prepaid Invoices	\$548.47	Total Remonumentation Fund	\$2,424.00
Gross Payroll	\$60.96	2015 Homeland Security Grant Fund	
Total Airport Fund	\$609.43	Prepaid Invoices	\$315.79
DHD#10 Fund		Total 2015 HSGP Fund	\$315.79
Balance from "Open Invoice Report"	\$0.00	Veterans Service Fund	
Prepaid Invoices	\$467.87	Balance from "Open Invoice Report"	\$0.00
Total DHD#10 Fund	\$467.87	Prepaid Invoices	\$3,021.43
Special Projects Fund		Gross Payroll	\$2,542.91
Balance from "Open Invoice Report"	\$545.00	Total Veterans Service Fund	\$5,564.34
Prepaid Invoices	\$0.00	Landfill/Maintenance Fund	
Total Speical Projects Fund	\$545.00	Balance from "Open Invoice Report"	\$1,571.66
		Prepaid Invoices	\$75.44
		Gross Payroll	\$4,615.75
		Total Landfill/Maintenance fund	\$6,262.85

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye and Stephenson - aye, Motion Carried.

Approval Correspondence

Motion by Lewis, second by Pinkelman, to accept the correspondence as submitted. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Correspondence

1. MAC - Legislative updates for October 24 and November 4 & 11, 2016. Commissioner Pinkelman announced that Tim McQuire will retire as the Director of MAC and Steve Currie will be the new appointed Director. MAC member Evelyn Colby lost her election in Oceana County, and Commissioner Pinkelman indicated she will take her at large position at NACo.

Department Reports

County Clerk/Register Sandra Moore supplied Commissioners with the State election voter numbers per county. Commissioner Anderson indicated Trump took 75 counties in the Michigan Election and 8 counties for Clinton.

County Controller Paul Compo advised he continues discussions with Township officials on the recycling trailers. Discussion followed on the need to give them freely, the trailers were originally purchased by the county and the flatbed was purchased from recycling funds from the landfill. It was noted that if we put a condition on them we retain some form of ownership. The issue will come from the Ways & Means Committee Report by Commissioner Lewis.

County Controller Compo advised the Gas Light Media won the bid to create the County Website Design.

The Controller discussed the need to have the Airport Fuel tested for age, as the gas could become stale. The Jet A fuel tank has approximately 2,900 gallons and will remain. The County did not know what usage we would have and the purchase is hard to gauge. The Controller advised the Equalization department is looking to revamp our GIS and we need to partner with the townships to get better data for all assessors.

Unfinished Business – None.

Commissioners Reports

Commissioner Jamison – The Commissioner noted that Jan 19th the City will host a presentation on the continuing drug problem through Crawford Partnership. State Trooper will give the presentation and the Sheriff to be notified of the event.

Commissioner Priebe – The Commissioner indicated NEMCSA is moving forward to have all members undergo background checks as a requirement for HUD. Commissioners inquired on why HUD is requiring the check. The Commissioner requested Anderson to attend the next NEMCSA meeting the first Friday in December due to the absence of Commissioner Priebe.

Commissioner Pinkelman - The Commissioner advised she has no Law Enforcement Committee recommendations to report.

Commissioner McClain – The Commissioner advised DHS is meeting today and the Director will try and meet on December 8th. The Commissioner announced that the Commission on Aging did not meet this month.

Commissioner Stephenson – The Commissioner had no report.

Commissioner Anderson – The Commissioner advised there are no Personnel & Labor Committee recommendations to report.

Commissioner Lewis – The Commissioner reported his Ways & Means Committee recommendations.

Housing Commission

Motion by Lewis, second by McClain, to request the Controller prepare a letter to Ms Gooder explaining the County Board is unable to offer any assistance on her Housing Commission issue. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

FY 2016 Apportionment Report

Motion by Lewis, second by Priebe, to approve the FY 2017 Apportionment Report as follows:

Crawford County		Lovells Township	
Allocated	6.0925	Allocated	0.8072
Public Transit	0.7027	Voted-Landfill	0.0000
Comm on Aging	1.0000	Special Assessment	<u>1.0704</u>
Grayling Rec Authority	0.4845	by class	
Library	0.4458	Total	1.8776
Operational Sheriff Dept	0.8917		
Oper Veterans	0.2500	Maple Forest Township	
Admin Road	<u>1.0000</u>	Allocated	0.8149
Total	10.8672	Voted-Fire	<u>1.0000</u>
		Total	1.8149
Crawford AuSable School		South Branch Township	
Operating	18.0000		

Debt Retirement	<u>3.9000</u>	Allocated	0.8475
Total	21.9000	Voted-Road	1.0000
		Voted-Operation	0.9797
		Fire Pr	2.2500
		EMS	<u>1.2500</u>
		Total	6.3272
Roscommon Area Public Schools			
Operating	18.0000	Gaylord Community School	
Debt Retirement	<u>2.1400</u>	Operating	18.0000
Total	20.1400	Voted-Debt	3.1800
		Extra Voted Operation	<u>1.1378</u>
		Total	22.3178
Kirtland Community College			
Voted-Operation	2.1093	C.O.P. Intermediate	
Debt	<u>0.1200</u>	Allocated	0.2597
Total	2.2293	Voted-Extra	0.6418
COOR Intermediate		Voted-Operation	<u>0.8458</u>
Allocated-Operation	0.2530	Total	1.7473
Voted-Special Ed	<u>0.6329</u>	City of Grayling	
Total	0.8859	Charter Operation	17.8000
		Voted-Extra	1.2500
		Total	19.0500
Beaver Creek Township			
Allocated	0.9701	Grayling Charter Township	
		Allocated	0.8768
		Frederic Township	
		Allocated	0.8427
		Voted-Fire	1.9902
		Voted-Ambul	<u>0.9453</u>
		Total	3.7782

Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Professional Services Agreement with Northern Michigan Children’s Assessment Center

Motion by Lewis, second by Jamison, to request the Board enter into a Professional Services Agreement with Northern Michigan Children’s Assessment Center to contract services to provide support in conducting investigations into actual or alleged sexual and other assaults and/or abuse of child victims in the amount of \$2,500. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

Agreement for Extension Services Through MSU Extension

Motion by Lewis, second by Pinkelamn, to authorize the Board to enter into an Agreement for Extension Services to provide extension educational programs in: Agriculture & Agribusiness; Children & Youth Development, including 4-H; Health & Nutrition; Community & Economic Development, Natural Resources with MSU Extension Services in a county assessment amount of \$38,107 payable to MSU for FY 2017. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

FY-2016 General Fund Budget Amendments

Motion by Lewis, second by McClain, to authorize approval of the following FY 2016 General Fund Budget Amendments in a journal entry amount of \$24,000 to reflect an amended budget total of \$5,524,128.00. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Motion Carried.

FY-2016 Special Revenue Fund Budget Amendments

Motion by Lewis, second by Priebe, to approve the following FY 2016 Special Fund Budget Amendments:

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 207 - PUBLIC SAFETY FUND			
ORIGINAL BUDGET		\$659,600.00	\$659,600.00
207-302-687.000	REFUNDS AND REBATES	\$12,000.00	
207-302-867.000	VEHICLE MAINTENANCE		\$12,000.00
TOTAL		\$671,600.00	\$671,600.00
FUND 211 - SPECIAL PROJECTS FUND			
ORIGINAL BUDGET		\$8,000.00	\$8,000.00
211-211-400.100	REVENUE, PRINCIPAL	\$2,500.00	
211-211-800.000	OTHER SERVICES & CHARGES		\$2,500.00
TOTAL		\$10,500.00	\$10,500.00
FUND 217 - FAMILY COUNSELING FUND			
ORIGINAL BUDGET		\$2,000.00	\$2,000.00
217-166-477.000	LICENSES AND PERMITS	\$600.00	
217-166-800.000	OTHER SERVICES & CHARGES		\$600.00
TOTAL		\$2,600.00	\$2,600.00
FUND 214 - FRIEND OF THE COURT			
ORIGINAL BUDGET		\$83,328.00	\$83,328.00
214-999-402.000	FUND BALANCE TRANSFER	\$2,000.00	
214-160-823.500	INTERNET ACCESS		\$2,000.00
TOTAL		\$85,328.00	\$85,328.00
FUND 227 - RECYCLING FUND			
ORIGINAL BUDGET		\$52,350.00	\$52,350.00
227-227-678.000	LOCAL CONTRIBUTIONS	\$3,000.00	
227-227-818.300	RECYCLING CENTER FEE		\$3,000.00
TOTAL		\$55,350.00	\$55,350.00
DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 233 - BANKHEAD JONES FUND			
ORIGINAL BUDGET	\$100,000.00	\$100,000.00	
233-234-542.000	STATE REIMBURSEMENTS	-\$20,000.00	
233-999-402.000	FUND BALANCE TRANSFER	\$20,000.00	

TOTAL		\$100,000.00	\$100,000.00
FUND 264 - CORRECTIONS OFFICERS TRAINING FUND			
ORIGINAL BUDGET	\$6,000.00	\$6,000.00	
264-000-608.000	FEES AND SERVICES	\$1,000.00	
264-264-962.790	TRAINING		\$1,000.00
TOTAL		\$7,000.00	\$7,000.00
FUND 268 - COURTHOUSE PRESERVATION FUND			
ORIGINAL BUDGET	\$40,000.00	\$40,000.00	
268-268-402.000	REVENUE, MISCELLANEOUS	\$8,000.00	
268-268-800.000	OTHER SERVICES & CHARGES		\$8,000.00
TOTAL		\$48,000.00	\$48,000.00
FUND 290 - SOCIAL SERVICES FUND			
ORIGINAL BUDGET	\$5,350.00	\$5,350.00	
290-290-402.000	REVENUE, OTHER	\$1,500.00	
290-290-800.000	OTHER SERVICES & CHARGES		\$1,500.00
TOTAL		\$6,850.00	\$6,850.00

Roll Call: Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

Recycling Trailers

Motion by Lewis, second by Priebe, to transfer 1 recycling cardboard container to Beaver Creek Township with a hold harmless agreement. Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

Motion by Lewis, second by McClain, to transfer ownership of 1 cardboard recycling container to South Branch Township with a hold harmless agreement. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Motion by Lewis, second by Anderson, to transfer the ownership of the 3 cardboard recycling containers and 1 small enclosed trailer to Grayling Charter Township with a hold harmless agreement. Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – nay, Priebe – aye, Stephenson – nay, Motion Carried.

New Business – None.

Citizens to Speak – None.

Announcements

Chairman Stephenson expressed a Happy Thanksgiving to all. Commissioner Lewis and Commissioner Priebe advised they will both be absent for the December 8th meeting.

Adjournment

Motion by Priebe, second by McClain, to adjourn the meeting at 10:58 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds