

# Crawford County Board of Commissioners

## Regular Board Meeting of January 26, 2017

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 26<sup>th</sup> day of January, 2017.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Jamison, Priebe, Pinkelman, McClain and Anderson.

Absent – Lewis.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Ilene Geiss-Wilson, Connie Meyers, Deb Friedman and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Priebe, second by Jamison, to approve the Minutes for the December 15, 2016 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Approval of the Organizational Board Minutes

Motion by McClain, second by Jamison, to approve the Minutes for the January 12, 2017 Organizational Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Approval of the Agenda

Motion by McClain, second by Priebe, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Conflict of Interest to Declare

Commissioner Pinkelman requested the opportunity to declare a possible conflict as she was absent at the organizational meeting on January 12, 2017. The Commissioner indicated she owns an upholstery business and may be interested in bidding on county projects in the future.

### Brief Public Comment – None.

### Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Anderson, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$22,102.84	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$310,000.02	Prepaid Invoices	\$0.00
Gross Payroll	\$419,407.15	Gross Payroll	\$8,512.42
Total General Fund	\$751,510.01	Total COPS Fund	\$8,512.42
Millage/Road Patrol Fund		Building & Zoning Fund	
Balance from "Open Invoice Report"	\$940.80	Balance from "Open Invoice Report"	\$2,893.98
Prepaid Invoices	\$33,868.81	Prepaid Invoices	\$682.55
Gross Payroll	\$51,560.88	Gross Payroll	\$9,267.32
Total Road Patrol fund	\$86,370.49	Total Building & Zoning Fund	\$12,843.85
Sobriety Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"		Balance from "Open Invoice Report"	\$19,053.50
Prepaid Invoices	\$16,455.74	Prepaid Invoices	\$0.00
Gross Payroll	\$16,256.18	Gross Payroll	\$649.04
Total Sobriety Court Fund	\$32,711.92	Total MSU fund	\$19,702.54
Tri-County 46th Trial Court		Central Dispatch Fund	
Prepaid Invoices	\$11,087.38	Balance from "Open Invoice Report"	\$1,743.73
Total Tri-County Court	\$11,087.38	Prepaid Invoices	\$1,856.72
		Gross Payroll	\$42,461.78
Friend of the Court		Total Central Dispatch Fund	\$46,062.23
Balance from "Open Invoice Report"	\$0.00		

Prepaid Invoices	\$2,524.52	Courthouse Preservation Fund	
Gross Payroll	<u>\$33,993.12</u>	Balance from "Open Invoice Report"	
Total Friend of the Court	\$36,517.64	Prepaid Invoices	<u>\$513.01</u>
		Total Courthouse Preservation Fund	\$513.01
Sports Complex Fund			
Balance from "Open Invoice Report"	\$0.00	Law Library Fund	
Prepaid Invoices	<u>\$447.25</u>	Balance from "Open Invoice Report"	\$1,023.99
Total Sports Complex Fund	\$447.25	Prepaid Invoices	<u>\$309.44</u>
		Total Law Library Fund	\$1,333.43
Airport Fund			
Balance from "Open Invoice Report"	\$2,500.00	Family/Probate Court	
Prepaid Invoices	\$4,727.08	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	<u>\$101.15</u>	Prepaid Invoices	\$25,476.60
Total Airport Fund	\$7,328.23	Gross Payroll	<u>\$20,686.88</u>
		Total Family/Probate Court	\$46,163.48
DHD#10 Fund			
Balance from "Open Invoice Report"	\$0.00	2015 HSGP Fund	
Prepaid Invoices	<u>\$601.30</u>	Balance from "Open Invoice Report"	\$0.00
Total DHD#10 Fund	\$601.30	Prepaid Invoices	<u>\$3,976.91</u>
		Total 2015 HSGP Fund	\$3,976.91
Landfill/Maintenance Fund			
Balance from "Open Invoice Report"	\$13,689.58	Social Services Fund	
Prepaid Invoices	\$394.77	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	<u>\$5,667.44</u>	Prepaid Invoices	<u>\$648.25</u>
Total Landfill/Maintenance fund	\$19,751.79	Total Social Services Fund	\$648.25
		Veterans Service Fund	
		Balance from "Open Invoice Report"	\$1,198.53
		Prepaid Invoices	\$3,282.85
		Gross Payroll	<u>\$4,279.97</u>
		Total Veterans Service Fund	\$8,761.35

Roll Call: Anderson – aye, Lewis - absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Jamison – aye, Motion Carried.

### **Approval Correspondence**

Motion by Jamison, second by Priebe, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### **Correspondence**

1. Kalkaska County Planning & Zoning – Notice of Master Plan Distribution.
2. MAC –Legislative Updates for December 16, 2016 and January 6, 13 & 20, 2017. Commissioner Pinkelman advised she will attend the February 21st meeting in Traverse City, Michigan.
3. USDA Natural Resources – Introduction of Sharcy Ray, District Conservationist.
4. City of Grayling – Request to reappoint Erich Podjaske to Planning Commission as the City Representative for a term ending 12-31-2019.  
Motion by Anderson, second by Priebe, to reappoint Erich Podjaske to the Planning Commission as the City Representative for a term ending 12-31-2019. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.
5. Northern MI Regional Entity – Request reappointment of Rick Anderson to NMRE Substance Use Disorder (SUD) Policy Oversight Board for a term ending March 31, 2020.  
Motion by McClain, second by Pinkelman, to reappoint Commissioner Rick Anderson to Northern Michigan Regional Entity Substance Use Disorder (SUD) Policy Oversight Board for a term ending March 31, 2020. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### **Department Report**

County Clerk/Register Sandra Moore advised Maple Forest Township is requesting the Board appoint Gayle DePrez as the replacement to the Planning Commission for Bernie Feldhauser.

Motion by Pinkelman, second by Priebe, to appoint Gayle DePrez to the Planning Commission as the Maple Forest Representative for the remainder of a term (Bernie Feldhauser) to end 12-31-17. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

The Clerk further updated the board from a question asked at the organizational meeting of the term on the Grayling Recreation Authority (GRA). The GRA term is only a two (2) year term and Darrell Viers will be the member up again in December, 2017.

**Resolution Honoring Jonni Malone**

Motion by Pinkelman, second by McClain, to adopt a Resolution Honoring Jonni Malone for her selfless dedication and service to the citizens of Crawford County and the Crawford County Sheriff's Office for the past 19 years. Roll Call: Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

County Controller Compo advised Priority Health Medical Renewal is coming up in May, 2017. The county is seeing 7-10% increases initially. Hard Caps are increased 3.3%.

**Airport Zoning Update**

Controller Paul Compo advised the Airport Zoning Board is in the process of identifying property owners within the Priority 1 Hazards. There is a plan to have Linn Smith and Airport QOE personnel host a property ownership meeting by Mid-February.

**Court Consolidation**

Controller Compo requested the move for 3 46<sup>th</sup> Circuit employees (Judge, Judicial Secretary & Law Clerk) in the amount of \$300,000 from Otsego and Kalkaska Counties budget to Crawford County and cap restrictions. The Court Administrators and Chief Judge have reached an agreement with all 3 counties and this is 2017 budget neutral. Crawford should have a budget savings this year (2017). The Controller requested the court consolidation budget allow judicial personnel to be placed under Crawford County budget through 9/30/17. The County will be back on caseload percentage October 1, 2017 which will be fair for counties and employees. Crawford will set the salaries with three (3) employees and cannot go over 2% increases and review of this process will happen every year.

Motion by Pinkelman, second by Priebe, to allow the 46<sup>th</sup> Circuit Court Judicial personnel to move from the Otsego County Budget to Crawford County for 2017. Said move will be budget neutral and will return to caseload percentage October 1, 2017. Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

The Controller inquired on those attending the March 27 – 29 MAC conference at the Lansing Radisson. Commissioner Pinkelman is the only member planning to attend at this time.

**Unfinished Business** – None.

**Commissioner's Report**

**Commissioner Jamison** – Commissioner Jamison advised the Housing Commission will meet today at 1:00 p.m.

**Commissioner Priebe** - The Commissioner advised she was unable to attend NEMSCA; The Commissioner announced that Hanson Hills had a fabulous opening; and the Chamber meeting for January was cancelled.

**Commissioner Pinkelman** – The Commissioner advised she has no Law Enforcement Committee Recommendations to report. The Commissioner announced that she recently had knee surgery. The Commissioner advised she will attend the District Health meeting tomorrow.

**Commissioner McClain** –The Commissioner reported she attended the “New to You” Medicare seminar at the Commission on Aging. The Commissioner announced COA is looking to do some improvements in the office. DHHS Cynthia Pushman has been promoted to Business

Center Manager in Marquette. She is planning this to be temporary and to return in 1 to 2 years. A new person will be trained for her position in Gaylord.

**Commissioner Anderson** – The Commissioner advised he has no Personnel & Labor Committee Recommendations to report. The Commissioner provided members with a Northeast Michigan Winter Map Guide. The Commissioner announced the I-75 Corridor from Higgins Lake to Mackinaw will be complete some time later this year.

**Commissioner Stephenson** – The Commissioner advised UpNorth Prevention conducted a Substance Abuse Program in Northern Michigan. They are trying to address each county of the deadly results from residents mixing drug concoctions. District Health is covering the affects this is having on residents, as a heroin addict spends approximately \$300 a day on their addiction. The next meeting is Thursday, February 23<sup>rd</sup> at City Hall at 9:00 a.m. Discussion followed on the terrible affect this is having on families across the country. The Commissioner reported the Ways & Means Committee Recommendations.

**Commissioner Lewis** – The Commissioner was absent.

**Police Software Change**

Motion by McClain, second by Pinkelman, to authorize the county to replace the current AS-400 System at the Sheriff's Department with a new System from CORE Technology in the amount of \$38,550. With authorization to use contract funds from the following: \$4,500 from IBM, \$10,470.30 from Caliber, and \$6,000 from the Inmate Fund (Balance remaining \$17,580).

Controller Compo advised the Undersheriff is looking at a new system that could be more suitable for a better cost.

Motion Amended by McClain, second by Pinkelman, to cap the replacement costs at \$17,580.00. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis – absent, Motion Carried.

**Citizen Participation Plan Community Participation Plan**

Motion by Pinkelman, second by Priebe, to request the Board of Commissioners institute the Crawford County Citizen Participation Plan Community Development Block Grant & HOME Grant program through the Housing Commission and under direction of MEDC and MSHDA. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Motion Carried.

**New Business**

**Appointment of Library Board Member**

Motion by Priebe, second by McClain, to appoint Cheryl Ruley to the Library Board for a term ending 10-31-2021. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Extended Public Comment** – None.

**Announcements** – None.

**Adjournment**

Motion by Pinkelman, second by McClain, to adjourn meeting at 11:08 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds