

# Crawford County Board of Commissioners

## Regular Board Meeting of February 23, 2017

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 10:01 a.m. in the Crawford County Building, Grayling, Michigan the 23rd day of February, 2017.

Invocation by Chairman Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Jamison, Priebe, Pinkelman, McClain and Anderson.

Absent – Lewis.

Sandra Moore, County Clerk/Register - Present.

Paul Compo, County Controller - Present.

Others present at various times: Ilene Geiss-Wilson, Doug Pratt, Sierra Koch, Joe Wakeley and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Pinkelman, second by Jamison, to accept the Minutes for the January 26, 2017 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Approval of Agenda

Motion by Priebe, second by Pinkelman, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Conflict of Interest Declare – None.

Brief Public Comment – None.

### Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Pinkelman, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$41,646.44	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$164,184.53	Gross Payroll	\$5,697.96
Gross Payroll	<u>\$318,590.48</u>	Total COPS Fund	<u>\$5,697.96</u>
Total General Fund	\$524,421.45		
Millage/Road Patrol Fund		Building & Zoning Fund	
Balance from "Open Invoice Report"	\$11,166.08	Balance from "Open Invoice Report"	\$2,130.10
Prepaid Invoices	\$0.00	Prepaid Invoices	\$111.14
Gross Payroll	<u>\$41,019.53</u>	Gross Payroll	<u>\$7,512.54</u>
Total Road Patrol fund	\$52,185.61	Total Building & Zoning Fund	<u>\$9,753.78</u>
Sobriety Court		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"		Prepaid Invoices	\$0.00
Prepaid Invoices	\$4,843.84	Gross Payroll	<u>\$261.04</u>
Gross Payroll	<u>\$11,598.67</u>	Total MSU fund	\$261.04
Total Sobriety Court Fund	\$16,442.51		
Tri-County 46th Trial Court		Central Dispatch Fund	
Prepaid Invoices	<u>\$4,011.79</u>	Balance from "Open Invoice Report"	\$344.17
Total Tri-County Court	\$4,011.79	Prepaid Invoices	\$5,995.64
		Gross Payroll	<u>\$34,403.82</u>
		Total Central Dispatch Fund	<u>\$40,743.63</u>
Friend of the Court		Law Library Fund	
Balance from "Open Invoice Report"	\$289.82	Balance from "Open Invoice Report"	\$1,002.74
Prepaid Invoices	\$425.93	Prepaid Invoices	\$0.00
Gross Payroll	\$24,412.05	Total Law Library Fund	<u>\$1,002.74</u>

Total Friend of the Court	\$25,127.80		
Social Services Fund		Family/Probate Court	
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$49,525.31
Prepaid Invoices	\$70.00	Gross Payroll	\$11,445.31
Total Social Services Fund	\$70.00	Total Family/Probate Court	\$60,970.62
Airport Fund		Sports Complex Fund	
Balance from "Open Invoice Report"	\$750.00	Balance from "Open Invoice Report"	\$2,869.00
Prepaid Invoices	\$2,210.57	Prepaid Invoices	\$200.59
Gross Payroll	\$32.51	Total Sports Complex fund	\$3,069.59
Total Airport Fund	\$2,993.08	Veterans Service Fund	
DHD#10 Fund		Balance from "Open Invoice Report"	\$1,544.70
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$2,869.00
Prepaid Invoices	\$546.02	Gross Payroll	\$3,154.80
Total DHD#10 Fund	\$546.02	Total Veterans Service Fund	\$7,568.50
Deeds Automation Fund		Correction Officers Training Fund	
Balance from "Open Invoice Report"	\$208.88	Balance from "Open Invoice Report"	\$230.40
Prepaid Invoices	\$0.00	Total Correction Officers Training Fund	\$230.40
Gross Payroll	\$0.00	GIS Fund	
Total Deeds Automation Fund	\$208.88	Balance from "Open Invoice Report"	\$2,943.13
Landfill/Maintenance Fund		Prepaid Invoices	\$0.00
Balance from "Open Invoice Report"	\$1,346.85	Total GIS Fund	\$2,943.13
Prepaid Invoices	\$2,597.73		
Gross Payroll	\$4,695.90		
Total Landfill/Maintenance fund	\$8,640.48		

Roll Call: Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

### **Correspondence**

Motion by McClain, second by Priebe, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

1. Chamber of Commerce – 2017 Events and Sponsorship Opportunities.
2. Crawford-Roscommon Conservation District – Spring 2017 Tree Sale Fundraiser.
3. Up North Prevention – Request April be proclaimed as Social Host Responsibility Month.
4. MAC – Legislative Updates for February 3, 10 & 17, 2017.
5. Enbridge – Request time to meet with the Board.
6. Michigan Justice League – Critical Matters of National Security.
7. Michigan Farm News – February 16, 2017.
8. Michigan Indigent Defense Commission – February 16, 2017.
9. MAC – 2015/16 Legislative Review.

### **Department Report**

#### **Emergency Management**

Emergency Manager Doug Pratt advised Frederic Township had two (2) infant deaths recently and announced there is a program offered through the Michigan Department of Health & Human Services for a “Train the Trainer” model on the DOSE (Direct On Scene Education) program.

This is A Safe Sleep Initiative class at Frederic Township Fire Department on March 7<sup>th</sup> at 1:00 p.m. Emergency Manager Pratt plans to make contact with the Hospital and request the circulation of flyers through Pediatric Doctors, Hospital and through Public Announcements.

**Controller Report**

**Tri-County Shared Expenses Agreement**

County Controller Paul Compo advised the 46<sup>th</sup> Circuit Court shared costs plan is being revised by Kalkaska Counsel, with a letter forthcoming from Judge Mertz and he is attempting to schedule a meeting with Kalkaska Chair and one or two other Commissioners. The shared cost plan will hopefully be placed on the March meeting agenda.

The Indigent Defense Contract will be a 6 month plan, once standards are set we have 6 months to draft a plan to look at New Standards, Education/Training for Counsel, Initial Interview, Investigation & Experts, Counsel at first appearance and the State will pay everything above the average.

Controller Compo advised Priority Health Renewal will be at 6 ½ percent and hard caps up 3 %. The Controller indicated the County Website will be ready to go live next week (2/28/2017).

The Vertical Hazards Meeting is scheduled for Wednesday March 01, 2017 @ 6:00 p.m.

**Independent Contractor Agreement**

Region 7 Homeland Security Planning Board Active Shooter Project can be offered here again in Grayling (School or County).

Motion by Pinkelman, second by Priebe, to accept the Independent Contract Agreement between Critical Incident Management, Inc. Region 7 Homeland Security Planning Board and Crawford County as the Grant Fiduciary for HSPB FY-2015 and authorize the Chairman to sign. Roll Call: Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

**Unfinished Report** – None.

**Commissioner’s Report**

**Commissioner Jamison** – The Commissioner advised she attended the orientation of NEMSCA and a recent meeting. The Commissioner received an inquiry on the building fund for COA possibly used for other purposes. The Commissioner indicated the Housing Commission had a USDA presenter and they are looking at rural development with multiple programs offered.

**Commissioner Priebe** – The Commissioner advised the Chamber events has the Awards ceremony tonight at the Ramada Inn.

**Commissioner Pinkelman** - The Commissioner advised she had no her Law Enforcement Committee Recommendations to report. The Commissioner indicated she will review the DOSE program with the Department Health.

**Commissioner McClain** –The Commissioner advised that COA will be hiring several new positions soon. The Commissioner placed Michigan’s Hot 50 Jobs Outlook through 2024 on file; The Manager’s Report, Student Career Expo, and Job Fairs. The Commissioner reported the Ways & Means Committee Report recommendations.

**Depository and Investment Resolution**

Motion by McClain, second by Pinkelman, to authorize the County Treasurer to act as the Agent for the Depository and Investment Resolution of Agency, pursuant to Section 87c of Act 206. Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

**Investment Policy For Crawford County**

Motion by McClain, second by Pinkelman, to adopt a policy to authorize the County Treasurer to invest public funds in a manner which will ensure the preservation of principal while providing the highest investment return with maximum security,

meeting the daily cash flow requirements of the county and conforming to all state statutes governing the investment of public funds. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, Motion Carried.

**Resolution to Borrow Against 2016 Real Property Taxes**

Motion by McClain, second by Pinkelman, to adopt the Resolution 2232017DT to borrow up to \$1,400,000 against Crawford County Anticipated Delinquent 2016 Property Taxes. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Motion Carried.

**Resolution of Agency**

Motion by McClain, second by Pinkelman, to adopt the Resolution establishing the Crawford County Delinquent Tax Revolving Fund pursuant to Section 87b of Act No 206, Public Acts of Michigan, 1893, as amended. Roll Call: Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Motion Carried.

**District Health Department #10 – Lease Agreement**

Motion by McClain, second by Pinkelman, to accept the Lease Agreement between the County of Crawford and the District Health Department #10 for a one (1) year Lease terminating 12-31-17. The Board has the option for an additional one (1) year extension. Roll Call: Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

**Commissioner Stephenson** – The Commissioner noted he received approval for the 2016/17 Annual Child Care Fund. The Commissioner advised the UpNorth prevention grants are looking to get more youth involved. The Commissioner shared Substance Abuse and Tobacco Use statistics for Crawford County which seems to be a never ending battle. Baby Boomer HIV Hep C is also a huge issue. The Commissioner announced that the City of Grayling is one of nine certified communities listed for redevelopment for the Economic Development meeting at MTec Center. The Commissioner advised that Crawford County is in District 3 for Community Assistance Team Collaborative Community Development. The Commissioner attended an Environmental Resources Management meeting with Enbridge.

**Commissioner Anderson** – The Commissioner reported his Personnel & Labor Committee Recommendations. The Commissioner placed the NEMCOG Program Highlights on file; Table for Prosperity Region 3 2017 Work Plan with Action Tasks & Timelines; Region 3 is working to have a GIS Program to incorporate all City, Township & Counties under one umbrella. The Commissioner announced that Northern Homes CDC has been very productive with 2 phases for 64 units on 7 acres. The Commissioner indicated that Cobble Creek is looking at a \$500,000 program to rehab the Grayling apartment complex.

**Sobriety Court Grant**

Motion by Anderson, second by Priebe, to recommend the Board adjust the wages within the sobriety court. The sobriety boards grant to receive a 3% annual raise (duties shifted and will be budget neutral) in the amount \$1,180 effective 1-22-17. Roll Call: Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

**Commissioner Lewis** – The Commissioner was absent and Commissioner McClain reported his committee recommendations.

**New Business** – None.

**Citizens to Speak** – None.

**Announcements**

Prosecutor Koch advised new legislation to revise the medical marijuana laws was passed and will be effective at the end of this year. The Prosecutor is a Special Prosecutor for a case in Iosco, 2 cases in Roscommon and 4 Otsego cases that all pertain to Medical Marijuana. The decision will be on each of the individual townships to determine whether they will allow

provisions centers. There are some benefits to the township financially, however there will be a lot of burden on law enforcement to enforce these convoluted laws. At this point there are more questions than answers regarding the effect of allowing these provisioning centers. MSU Extension will host another meeting on Tuesday, March 21 in Traverse City relating to the complexity of issues.

Commissioner Priebe reminded members of the Spaghetti dinner Sunday at Gray Rock \$6 per person & \$4 for kids. The Commissioner announced the Spay & Neutering program has us down to only 8 dogs in the shelter.

Commissioner McClain advised there is a Sing-a-long at COA tonight.

**Adjournment**

Motion by McClain, second by Jamison, to adjourn the meeting at 11:06 a.m.  
Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds