

Crawford County Board of Commissioners

Regular Board Meeting of March 23, 2017

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 23rd day of March, 2017.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Priebe, Pinkelman, McClain and Anderson.

Absent – Jamison and Lewis.

Sandra Moore, County Clerk/Register - Present.

Paul Compo, County Controller - Present.

Others present at various times: Dan Sanderson, Kevin Hughes, Sarah Oleniczak, Stephanie Loria, Ilene Geiss Wilson, Kim VanNuck and one (1) unidentified person.

Approval of the Regular Board Minutes

Motion by Pinkelman, second by Priebe, to approve the minutes for the February 23, 2017 Regular Board Meeting as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Approval of the Agenda

Motion by McClain, second by Priebe, to accept the agenda as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Conflict of Interest Declared – None.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Pinkelman, to authorize payment of the following claims:

General Fund:		Building & Zoning Fund	
Balance from "Open Invoice Rep"	\$26,414.84	Balance from "Open Invoice Report"	\$674.51
Prepaid Invoices	\$205,323.06	Prepaid Invoices	\$431.29
Gross Payroll	\$284,502.09	Gross Payroll	\$6,632.22
Total General Fund	\$516,239.99	Total Building & Zoning Fund	\$7,738.02
Millage/Road Patrol Fund		MSU Cooperative Extension Fund	
Balance from "Open Invoice Report"	\$4,476.96	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$3,090.97	Gross Payroll	\$409.18
Gross Payroll	\$36,377.36	Total MSU fund	\$409.18
	\$43,945.29		
Sobriety Court		Central Dispatch Fund	
Prepaid Invoices	\$4,282.23	Balance from "Open Invoice Report"	\$360.90
Gross Payroll	\$11,576.52	Prepaid Invoices	\$6,182.37
Total Sobriety Court Fund	\$15,858.75	Gross Payroll	\$27,335.90
		Total Central Dispatch Fund	\$33,879.17
Tri-County 46th Trial Court		Courthouse Preservation Fund	
Balance from "Open Invoice Report"	\$274.37	Balance from "Open Invoice Report"	\$864.83
Prepaid Invoices	\$8,800.10	Prepaid Invoices	\$10,890.65
Total Tri-County Court	\$9,074.47	Total Courthouse Preservation Fund	\$11,755.48
Friend of the Court		Law Library Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$306.00
Prepaid Invoices	\$759.52	Prepaid Invoices	\$0.00
Gross Payroll	\$23,245.49	Total Law Library Fund	\$306.00
Total Friend of the Court	\$24,005.01		
Family Counseling Fund		Family/Probate Court	
Prepaid Invoices	\$196.00	Prepaid Invoices	\$18,468.21
Total Family Counseling Fund	\$196.00	Gross Payroll	\$14,746.48
		Total Family/Probate Court	\$33,214.69
DHD#10 Fund		2015 Homeland Security Grant	
Prepaid Invoices	\$823.20	Prepaid Invoices	\$1,247.30

Total DHD#10 Fund	\$823.20	Total 2015 HSGP	\$1,247.30
Airport Fund		Sports Complex Fund	
Balance from "Open Invoice Report"	\$4,500.00	Balance from "Open Invoice Report"	\$200.00
Prepaid Invoices	\$1,548.99	Prepaid Invoices	\$188.42
Gross Payroll	\$68.63	Total Sports Complex fund	\$388.42
Total Airport Fund	\$6,117.62		
Landfill/Maintenance Fund		Social Services Fund	
Balance from "Open Invoice Report"	\$7,916.68	Prepaid Invoices	\$35.00
Prepaid Invoices	\$196.73	Total Social Services Fund	\$35.00
Gross Payroll	\$3,815.59	Veterans Service Relief Fund	
Total Landfill/Maintenance fund	\$11,929.00	Balance from "Open Invoice Report"	\$351.00
COPS in Schools Fund		Prepaid Invoices	
Balance from "Open Invoice Report"	\$0.00	Gross Payroll	\$3,157.79
Prepaid Invoices	\$0.00	Total VSR Fund	\$2,183.01
Gross Payroll	\$5,697.95	Remonumentation Fund	
Total COPS Fund	\$5,697.95	Prepaid Invoices	\$4,045.00
Deeds Automation Fund		Total Remonumentation Fund	
Balance from "Open Invoice Report"	\$288.06		\$4,045.00
Prepaid Invoices	\$200.00		
Total Deeds Automation Fund	\$200.00		

Roll Call: Anderson – aye, Jamison – absent, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

Approval Correspondence

Motion by Anderson, second by Priebe, to accept the correspondence as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Correspondence

1. MAC - Legislative updates for February 24, and March 3, 10, & 17, 2017.
2. MSHDA – Grants \$176,000 to Crawford County Rehab projects within the City and Grayling Township.
3. Department of State Police – FY 2016 – 17 HMEP Grant Program Notification.

Public Health Update

Kevin Hughes, Health Officer and Sarah Oleniczak, Deputy Health Officer appeared to present the District Health Department #10 update and 2016 Annual Report. Sarah Oleniczak gave the Crawford County Behavioral Risk Factor Survey Results from 2015 and noted comparisons between District #10 and Crawford County. The Community Health Needs Assessment Summary identified Tobacco Use, Chronic Disease and Healthy Lifestyle as the top three health issues identified by key community stakeholders. Crawford County health identifiers were identified as substance abuse, overweight, obesity and chronic diseases. Strategic Plan Benchmarks are to maintain excellence as a Public Health Agency; Improve the health status of residents and engage community to identify & solve health problems. Ms. Oleniczak briefly reviewed environmental health, family planning & empowering youth with education, tackling maternal smoking, cancer screenings, Substance abuse prevention, diabetes prevention, tackling communicable diseases, WIC, promoting good dental health and tobacco treatment.

Chairman Stephenson inquired if District Health could offer comparison coverage from multiple years to see where the county has been or where it is going. There appears to be a problem with finding enough Doctors for patients, as folks are using ER too often for their source of coverage.

Health Officer, Kevin Hughes remarked on the following stakeholders review: To create a community hub for recreation and resources; Increase access to economic self-sufficiency; Create a wellness culture in the community; Increase behavioral health awareness and services; Link systems for lifespan care and support; Increase year round access and consumption of health foods; and Increase accessibility for year round physical activity. “A year in Review” is in their 3rd year as the foundation is working hard. District #10 has filled the Health officer and

Sanitarian positions staffed in Crawford County. Mr. Hughes indicated a new environmental plan is in place should there ever be a river crisis. MSU and Munson Mercy have spearheaded a Community Health Coalition through a voucher program for fruits & vegetable products. DHD #10 recognizes all of the partnerships with cross-jurisdictional sharing and support to offer unique programming and comprehensive public health services within the district. The 2016 Data Supplement was placed on file which tells the story of each county's health status.

NEMCOG, Crawford County Iron Belle Trail – KCC Connector

Stephanie Loria, DNR Facilitator on behalf of the Iron Belle Trail - Kirtland Community College Connector appeared to request a \$5,000.00 financial commitment to the Iron Belle Trail – KCC Connector. A study was completed last year and will cover approximately 30 miles of bicycle and walking trail. The start would be phase 3 at 4 mile road at KCC and run parallel to I-75. Grayling Charter Township is applying for \$300,000 for trail funding and the Road Commission is requesting 1.6 million in match money. Location area was defined and Chairman Stephenson inquired on who will maintain the trail. Ms. Loria indicated the City and Grayling Charter Township will maintain their respective portions and Kirtland Community College has pledged \$20,000 to the match for the trail head at their school campus.

Resolution Supporting the MDNR Trust Fund Grant for the Iron Belle Trail

Motion by Anderson, second by Pinkelman, to support the submission of a MDNR Trust Fund Application for \$300,000 by the Charter Township of Grayling, and also support the submission of an MDOT Transportation Alternatives Program grant for \$1,275,750 by the Crawford County Road Commission, and further resolves to make available a local match through financial commitment of five thousand dollars (\$5,000), or 0.26% of a total \$1,956,000 project cost, during the 2018-2019 fiscal year. Roll Call: Jamison – absent, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Department Reports

Clerk Report

Re-Appointment to the County Construction Board of Appeals

The Clerk advised the 3 current Construction Board of Appeal members are interested in being reappointed, they have not met in the past 2 years and are desirous to continue to serve. The Board requested an ad still be placed.

The Clerk announced will host a viewing of the new election equipment on Thursday, March 30 from 10:00 a.m. until noon. She invited all elected officials across the county and there will be an advertisement in the local paper for the public to attend.

Controller Report

Drug Free Workplace / Substance Abuse

County Controller Paul Compo advised the Drug Free Workplace / Substance Abuse policy needs revision.

Motion by Anderson, second by McClain, to accept the amended Drug Free Workplace / Substance Abuse Policy Statement #1282016-DFW as revised. Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – absent, Motion Carried.

Fair Housing Resolution

Motion by Priebe, second by McClain, to support the 2017 Fair Housing Resolution to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status as presented. Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – absent, Lewis – absent, Motion Carried.

Controller Compo advised all municipalities are on board with the three (3) year GIS plan.

The Controller indicated a concern from a member of the Area Agency for the Aging Board on why the COA Board changed the designated fund balance for the Building Fund to a designated Fund Balance for capital purchases. The Controller believes the issue is now resolved.

The Controller announced all increases based on the change in taxable value for 2016 have been processed and distributed.

The Controller received a request from the City to resurrect the Brownfield Redevelopment Authority, more information to follow.

A Vertical Hazard meeting is set for Tuesday, April 4th @ 6:00 p.m.

Commissioner's Report

Commissioner Jamison – The Commissioner was absent.

Commissioner Priebe - The Commissioner advised the Library board submitted a letter to the School Board regarding shared costs of repaving the portion of the parking lot located on school property. A copy of the letter was disseminated to board members.

Commissioner Pinkelman – The Commissioner had no Law Enforcement Committee recommendations to report. She indicated she will be absent on April 19th board meeting.

Commissioner McClain – The Commissioner advised the free Easter Egg Fundraiser is Saturday, April 8th at 10:00 a.m. at Hanson Hills. The Commissioner indicated COA had new board training with MSU Extension Instructor John Amrhein. The Commissioner advised the Department of Human Services is revising their public assistance application for a new pilot program. The Commissioner placed the Michigan Works on the Job Training and Student Career Expos on file with the Clerk. The Commissioner reported the Ways & Means Committee Recommendations.

FY 2016 Audit

Motion by McClain, second by Anderson, to accept the FY 2016 Audit with no exceptions as submitted by Anderson, Tackman & Company. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – absent, Lewis – absent, McClain – aye, Motion Carried.

Letter of Support for Housing

Motion by McClain, second by Priebe, to authorize the Chair to sign the letter of support for the 2017 Neighborhood Enhancement Program Request for Proposal for funding through MSHDA's Neighborhood Enhancement Program and be administered through our Housing Commission and submit a letter to the Township/City Office's and to MSU Extension. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Housing Grant Application

Motion by McClain, second by Pinkelman, to approve the Crawford County 2017 Community Development and Housing Needs Assessment as submitted by the Crawford County Housing Commission. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Motion by McClain, second by Pinkelman, to approve the MSHDA HOME Funds Application Resolution in the amount of \$176,000 in Grant Funding. Roll Call: Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – absent, Lewis – absent, McClain – aye, Pinkelman – aye, Motion Carried.

Union Contract Increases

Motion by McClain, second by Anderson, to authorize the Board to honor the change in State taxable value for 2016 and use the CPI value to drive all union contract increases. Roll Call: Stephenson – aye, Anderson – aye, Jamison - absent, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Motion Carried.

April 2017 Board Meeting Change

Motion by McClain, second by Anderson, to set a special Board meeting on April 20th, at 9:00 a.m. and cancel the Thursday, April 27th 10:00 a.m. Board meeting. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Commissioner Anderson – The Commissioner reported his Personnel & Labor Committee recommendations. The Commissioner announced that NEMCOG met and gave the 2017 Directory to the Clerk. The Commissioner indicated NEMCOG received a Department of Corrections Grant for over a million dollars. The Commissioner announced the Job Fair in Mackinaw City had summer employment opportunities and 80 of the 120 present got hired.

Veterans Service Officer Compensation Policy

Motion by Anderson, second by Priebe, to adopt the Compensation guidelines for the Director of Veterans Service and the Veterans Service Officer effective 3-01-2017. Roll Call: Anderson – aye, Jamison - absent, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Motion Carried.

Building & Zoning Seasonal Clerk

Motion by Anderson, second by McClain, to authorize the Building Department to hire a temporary clerk to work 28 hours per week from April 3, 2017 through September 29, 2017 with the total cost of the position to be approximately \$10,500. Roll Call: Jamison - absent, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

Commissioner Stephenson – The Commissioner advised the UpNorth Prevention Program only had 7 or 8 people at their last meeting, attendance should pick up due to drug abuse issues in our northern counties. There may be some liquor tax funding for program needs as there is a big push to see if the needs are met and what more can be done for better results. The Commissioner indicated the Road Commission is working hard to open the road for the ARAUCO plant.

Commissioner Lewis – The Commissioner was absent.

Unfinished Business

Shared Costs Agreement between the 46th Judicial Circuit Court and the Counties of Crawford, Kalkaska and Otsego

Controller Compo updated the Board and all three counties are planning to accept.

Motion by Pinkelman, second by McClain, to accept the Tri-County Shared Expenses Agreement between the 46th Judicial Circuit Court and the Counties of Crawford, Kalkaska and Otsego as submitted. Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – absent, Motion Carried.

New Business – None.

Extended Public Comment – None.

Announcements

Ilene Geiss-Wilson on behalf of the Pathways Committee thanked the board for their support to the KCC Iron-Belle Trail project.

Kim VanNuck thanked the County for the GIS mapping solutions.

Controller Compo announced the article that the Avalanche Writer, Dan Sanderson wrote has been posted on the Housing Commission website page.

Adjournment

Board Chairman called for adjournment at 11:36 a.m.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore, County Clerk/Register