

Crawford County Board of Commissioners

Regular Board Meeting of June 22, 2017

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 22nd day of June, 2017.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Pinkelman, McClain, Anderson and Lewis.

Absent – Jamison and Priebe.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Sgt Major James Ryba, Doug Pratt, Julie MacDonald, Connie Meyer, Bill Kerr and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Pinkelman, second by Lewis, to approve the Minutes of the May 25, 2017 Regular Board Meeting as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Approval of the Agenda

Motion by McClain, second by Lewis, to accept the agenda as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Conflict of Interest Declare – None.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by McClain, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$22,369.49	Gross Payroll	\$7,407.65
Prepaid Invoices		Total COPS Fund	\$7,407.65
Gross Payroll	<u>\$276,544.62</u>		
Total General Fund	\$298,914.11	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$1,804.55
Millage/Road Patrol Fund		Prepaid Invoices	\$0.00
Balance from "Open Invoice Report"	\$2,286.70	Gross Payroll	<u>\$7,820.32</u>
Prepaid Invoices		Total Building & Zoning Fund	\$9,624.87
Gross Payroll	<u>\$28,496.09</u>		
Total Road Patrol fund	\$30,782.79	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$8,208.65
Sobriety Court		Prepaid Invoices	\$0.00
Prepaid Invoices		Gross Payroll	<u>\$29,700.65</u>
Gross Payroll	<u>\$11,405.36</u>	Total Central Dispatch Fund	\$37,909.30
Total Sobriety Court Fund	\$11,405.36		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$910.44
Prepaid Invoices		Prepaid Invoices	<u>\$0.00</u>
Gross Payroll	<u>\$18,617.18</u>	Total Courthouse Preservation Fund	\$910.44
Total Tri-County Court	\$18,617.18		
		Law Library Fund	
Friend of the Court		Balance from "Open Invoice Report"	\$783.30
Balance from "Open Invoice Report"	\$46.90	Prepaid Invoices	<u>\$0.00</u>
Prepaid Invoices		Total Law Library Fund	\$783.30
Gross Payroll	<u>\$21,036.16</u>		
Total Friend of the Court	\$21,083.06	Family/Probate Court	
		Balance from "Open Invoice Report"	\$0.00
Airport Fund		Prepaid Invoices	\$0.00
Balance from "Open Invoice Report"	\$684.93	Gross Payroll	<u>\$15,547.95</u>
Prepaid Invoices		Total Family/Probate Court	\$15,547.95

Gross Payroll	\$65.00		
Total Airport Fund	\$749.93	Sheriff Youth Service Fund	
		Balance from "Open Invoice Report"	\$828.50
Landfill/Maintenance Fund		Prepaid Invoices	\$0.00
Balance from "Open Invoice Report"	\$5,503.54	Total SYS Fund	\$828.50
Prepaid Invoices	\$0.00		
Gross Payroll	\$3,833.67	Veterans Service Fund	
Total Landfill/Maintenance fund	\$9,337.21	Balance from "Open Invoice Report"	\$243.66
		Prepaid Invoices	\$0.00
MSU Cooperative Extension Fund		Gross Payroll	\$3,539.99
Prepaid Invoices	\$0.00	Total Veterans Service Fund	\$3,783.65
Gross Payroll	\$451.50		
Total MSU fund	\$451.50	GIS Fund	
		Balance from "Open Invoice Report"	\$1,811.88
Special Services Fund		Prepaid Invoices	\$0.00
Balance from "Open Invoice Report"	\$250.00	Total GIS Fund	\$1,811.88
Total Special Services Fund	\$250.00		

Roll Call: Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Jamison – absent, Motion Carried.

Approval Correspondence

Motion by McClain, second by Anderson, to accept the correspondence and add item 8 to the agenda. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Correspondence

1. MAC - Legislative updates for May 26 and June 2, 9, & 16, 2017.
2. Petitions to Save the AuSable River – 40 Signatures.
3. CCHIP – MSHDA 2017 HOME Housing Rehabilitation Grant Funds.
4. Library Board Director – Vision for the Library Expansion Project – Patron Usage/Programs & Functions.
5. COA – Appointment of Recreational & Wellness Coordinator Mary Fritchie.
6. ISO – Notification of Publication of BCEGS Classification.
7. State DNR – ORV Usage in 2018 across State Forest Roads. Added MSU Extension ORV Rules.
8. CCTA – Request re-appointment of Crawford County Transportation Authority positions for terms expiring June 30, 2023.

Motion by Anderson, second by McClain, to reappoint Jeannette Kitchen and Rick Grisham to the Crawford County Transportation Authority for 6 year terms expiring June 30, 2023. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Department Reports

Emergency Manager

Emergency Manager Doug Pratt advised the Regional Homeland Security Grant was only for \$400,000 and they only have \$100,000 left. The Region is looking to spend the money towards training which leaves no funds for dispatch equipment. Crawford County ranked 8th among the region to receive funds and were just below the cutoff for funds.

Emergency Manager Pratt advised he will meet with Undersheriff Kraycs directly after this meeting and then with the City to discuss the Emergency Plan during the Canoe Marathon. The Emergency Manager indicated all 3 pack and play units have been dispersed to homes in Frederic that didn't have proper sleeping arrangements for infants.

Commissioner Jamison now present (10:18 a.m.).

SSgt Major James Ryba advised Camp Grayling is still waiting for the water test back from the possible contamination sites.

Court Administration

Court Administrator Julie MacDonald advised she is not able to attend the budget hearing on July 13th, and indicated the current year budget is doing ok except the child care fund (4 kids with sexually & neglect charges). Ms. Mac Donald reviewed various behavior, criminal sexual

conduct (CSC) cases and the extreme costs in treatment expenses as well as Foster Care centers. The Court Administrator has reviewed a program similar to what Midland County has, and may be able to tailor the program to fit our demographics and needs.

Chairman Stephenson reviewed the yearly drug and alcohol statistics from the Sheriff.

Ms. MacDonald advised the department is working hard through the specialty courts and are trying to address issues through a multitude of treatment plans. The plan now, is to try and shift the focus from the child to the whole home environment. Ms. MacDonald advised she would like to work with the stake holders to come up with a creative plan as the Child Care fund continues to rise; The Chief Judge would like to enhance the courtrooms and jury room; FOC would like to move a part time employee to full time (\$16,000 additional); Sobriety Court will have site visits from the State soon which will expand the program for another four (4) years and the court is ready for best practices; State Court Administrators Office to help offset costs; Ms. MacDonald thanked commissioners for achieving the signed court agreement. The Circuit has a new law Clerk and a new handbook is coming out. Court Administrator announced that eight (8) individuals graduated from our Sobriety Court.

County Clerk/Register Report

County Clerk/Register of Deeds Sandra Moore indicated the deadline for COA was June 12th with only Matt LaBlanc requesting reappointment. The Clerk advised she re-advertised again with a deadline of July 10th. Question posed if the board would like to reappoint Matt LeBlanc now and interview for the other vacancy next month.

Consensus to allow the appointment to wait until July 13th Committee meeting.

The Clerk announced Jury fees will be increased from \$25 to \$30 a day and \$45 per consecutive days effective 4-1-2018.

Controller Report

The Controller announced the vertical hazard survey is done and hopes to have information within the next couple of weeks.

Brownfield Redevelopment Authority met last Monday, the Controller announced he was elected Chair and meetings will be held the 3rd Tuesday at 9:00 am for the next three months.

Tom Reichard, Environmental Health Director for District Health Dept #10 has been working through conference calls regarding testing the Perfluorooctanesulfonic Acid (PVSO) issues and has invited members to participate in the June 26th meeting at 3:00 p.m. at Camp Grayling.

The Controller indicated budget packets have been distributed with presentations at the July committee meeting.

Area on Agency

Motion by McClain, second by Pinkelman, to approve the Area Agency on Aging Annual and Multi Year Implementation Plan for FY 2017-2019. Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Motion Carried.

Unfinished Business – None.

Commissioner's Report

Commissioner Jamison – The Commissioner advised the Community Neighborhood Connections will be at Grayling High School on August 24th from 1:00 – 3:30 p.m. Last year the organization served 200 families here. Housing Commission Director has received her MSHDA training certificate.

Commissioner Priebe - The Commissioner was absent.

Commissioner Pinkelman - The Commissioner advised the Frederic Music Festival is scheduled this weekend. The Commissioner advised there are no Law Enforcement Committee Recommendations to report. The Commissioner requested attendance at the Friday, June 30th Board of Health meeting as she is unable to attend.

Commissioner McClain – The Commissioner advised COA is recruiting a board appointment and reviewing their By-Laws. The Commissioner indicated Jody Schlaufman Acting Director of Crawford County Department of Human Services presented a program on adverse childhood experiences (ACES) and will have a “Paper Tiger Show” trauma informed community showing at Grayling High School on October 24 – 26, 2017.

Commissioner Anderson – The Commissioner reported his Personnel & Labor Committee Recommendation. The Commissioner reported Northern Counties met Monday and submitted PA 77 of 2016, which defines the powers and duties of county boards to loan funds to a township for the purpose of funding a road commission project or providing matching funds for a joint project between county and townships, not to exceed 10 years. The Bill Analysis was placed on file for review. The Commissioner indicated MCL 46.11B list duties for commissioners. Michigan Northern Counties is looking for a new secretary 3rd Monday at Grayling Twp Hall.

Independent Contractor Agreement

Motion by Anderson, second by Lewis, to accept the Solution Area Planner, Independent Contractor Agreement between the 45th Parallel Emergency Preparedness, Michigan’s Region 7 Homeland Security Planning Board (R7HSPB) Solution Area Planner (SAP). Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

Commissioner Stephenson – The Commissioner advised he attended a Crawford County Partnership meeting this morning regarding substance abuse issues and the Sheriff’s 2017 report proved there are more auto accidents under the influence, with all the more reason to upgrade the by-laws to the group and change the name from Crawford County Partnership to Crawford County Drug Free Coalition. The group meets the second Tuesday from 9 – 11 at City Hall. The Commissioner indicated we need to work closely with the schools and review the funding needs.

Commissioner Lewis – The Commissioner reported his Ways & Means Committee Recommendations.

2017 Tax Rate Request / Resolution Imposing Summer Tax Levy

Motion by Lewis, second by Anderson, to authorize the Board to approve form L-4029 for the 2017 Tax Rate Request for 6.0925 millage to be levied July 1, 2017. Roll Call: McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, Motion Carried.

County Owned Property Request

Motion by Lewis, second by McClain, to advertise the County 17 acres off Old 27 North for sale through sealed bids. Roll Call: Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – aye, McClain - aye, Motion Carried.

New Business – None.

Extended Public Comment – None.

Announcements

SSgt Major Ryba encouraged members to join conference calls regarding contamination issue. Commissioner Jamison announced her twins graduated and are now registered for College.

Adjournment

Motion by Pinkelman, Second by Jamison, to adjourn meeting at 11:31 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds