

Crawford County Board of Commissioners

Regular Board Meeting of September 28, 2017

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 28th day of September, 2017.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, McClain, Pinkelman, Priebe and Jamison.

Absent – Lewis.

Sandra Moore, County Clerk - Present.

Paul Compo, County Controller – Present.

Others present at various times: Bruce Rendon, Ilene Geiss-Wilson, Doug Pratt, Joe Wakeley, Frances Whitney and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Jamison, second by McClain, to approve the Minutes for the August 24, 2017 Regular Board Meeting as presented. Ayes (4) four, nays (0) none, absent (3) three, Motion Carried.

Approval of the Agenda

Motion by Jamison, second by McClain, to accept the agenda as presented. Ayes (4) four, nays (0) none, absent (3) three, Motion Carried.

Commissioner Pinkelman now present (10:05 a.m.)

Conflict of Interest – None.

Brief Public Comment

Bruce Rendon announced his candidacy for Michigan State Senate in 2018. Mr. Rendon listed his life attributes in the private sector and his representation in the house the past 6 years have eagerly readied him for the Senate race in 2018.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Pinkelman, to authorize payment of the following prepaid bills and claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$18,443.81	Gross Payroll	\$7,286.57
Prepaid Invoices	\$166,848.54	Total COPS Fund	\$7,286.57
Gross Payroll	\$281,615.95		
Total General Fund	\$466,908.30	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$2,260.45
Millage/Road Patrol Fund		Prepaid Invoices	\$154.63
Balance from "Open Invoice Report"	\$7,373.20	Gross Payroll	\$8,151.88
Prepaid Invoices	\$3,780.51	Total Building & Zoning Fund	\$10,566.96
Gross Payroll	\$27,995.08		
Total Road Patrol fund	\$39,148.79	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$4,529.98
Sobriety Court		Prepaid Invoices	\$645.02
Prepaid Invoices	\$9,269.68	Gross Payroll	\$23,527.43
Gross Payroll	\$11,488.35	Total Central Dispatch Fund	\$28,702.43
Total Sobriety Court Fund	\$20,758.03		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$139.05
Prepaid Invoices	\$4,803.34	Prepaid Invoices	\$312.50
Gross Payroll	\$19,615.17	Total Courthouse Preservation Fund	\$451.55
Total Tri-County Court	\$24,418.51		
		Law Library Fund	
Friend of the Court		Balance from "Open Invoice Report"	\$0.00
Balance from "Open Invoice Report"	\$384.74	Prepaid Invoices	\$530.71
Prepaid Invoices	\$650.30	Total Law Library Fund	\$530.71
Gross Payroll	\$24,983.95		

Total Friend of the Court	\$26,018.99	Family/Probate Court	
Family Counseling Fund		Balance from "Open Invoice Report"	\$407.96
Prepaid Invoices	\$196.00	Prepaid Invoices	\$27,823.20
Total Family Counseling Fund	\$196.00	Gross Payroll	\$16,928.45
Airport Fund		Total Family/Probate Court	\$45,159.61
Balance from "Open Invoice Report"	\$0.00	Sports Complex Fund	
Prepaid Invoices	\$2,335.44	Prepaid Invoices	\$331.93
Gross Payroll	\$68.34	Total Sports Complex fund	\$331.93
Total Airport Fund	\$2,403.78	Social Services Fund	
DHD#10 Fund		Prepaid Invoices	\$105.00
Prepaid Invoices	\$593.83	Total Social Services Fund	\$105.00
Total DHD#10 Fund	\$593.83	Veterans Service Fund	
Landfill/Maintenance Fund		Balance from "Open Invoice Report"	\$3,742.16
Balance from "Open Invoice Report"	\$2,687.52	Prepaid Invoices	\$5,844.06
Prepaid Invoices	\$21.02	Gross Payroll	\$2,017.66
Gross Payroll	\$4,165.98	Total Veterans Service Fund	\$11,603.88
Total Landfill/Maintenance fund	\$6,874.52	Correction's Officers Training Fund	
MSU Cooperative Extension Fund		Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$0.00	Prepaid Invoices	\$121.65
Gross Payroll	\$449.43	Total COT Fund	\$121.65
Total MSU fund	\$449.43	GIS Fund	
Special Services Fund		Balance from "Open Invoice Report"	\$1,682.50
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	\$0.00
Total Special Services Fund	\$0.00	Total GIS Fund	\$1,682.50
Recycling Fund		2015 HSGP Fund	
Prepaid Invoices	\$1,984.00	Balance from "Open Invoice Report"	\$0.00
Total Recycling Fund	\$1,984.00	Prepaid Invoices	\$41,398.14
		Total 2015 HSGP Fund	\$41,398.14

Roll Call: Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe - absent, Stephenson - aye, Motion Carried.

Approval Correspondence

Motion by Jamison, second by McClain, to accept the correspondence as presented. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Correspondence

1. Genesee County Board – Resolution Opposing Slashing Federal Funding for the Great Lakes Restoration Initiative.

Motion by Pinkelman, second by McClain, to support Genesee County Board Resolution Opposing Slashing Federal Funding for the Great Lake Restoration Initiative. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

2. Mecosta County Board – Resolution Opposing the Costs of Mac’s Summer Conference at Mackinac Island’s Grand Hotel.

Motion by Pinkelman, second by McClain, to support Mecosta County Board Resolution Opposing the Cost of MAC’s Summer Conference at Mackinaw Island’s Grand Hotel. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

3. MAC - Legislative Updates for August 25 and September 8, 15 & 22, 2017. Commissioner Pinkelman placed the NACo correspondence on file confirming her nomination as a member of the Human Service & Education Policy Steering Committee.
4. NEMCOG – January through June, 2017 Program Highlights. Commissioner Anderson advised Denise Cline Deputy Director/Chief Planner is being asked by other communities to help prepare Master Plans. Ms. Cline has developed the software for use under

NEMCOG and completed the City of Grayling master plan and working on Grayling Charter Township plan. Mc. Cline is also working with the Joint Land Use Study.

5. Wolverine Pipe Line Company – Maps and Information.
6. Library Board – Request reappoint of Deb Friedman.
7. Lynnette Corlew – Request reappointment of Deb Friedman to Library Board.
8. Deb Friedman - Request reappointment of membership to Library Board.
9. Grayling Enhancement Committee/Project Rising Tide – Request community input on Wednesday, September 27 from 7:00 – 8:30 pm at the Nature Park.

Budget Hearing for FY 2017 – 2018

Board Chairman Stephenson requested a motion to open the FY 2017/18 Budget Hearing at 10:00 a.m. for Public Comment.

Motion by Pinkelman, second by McClain, to open the public hearing at 10:20 a.m. for the FY 2017/18 Budget. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

The Controller reviewed changes within the General and Special Revenue Funds Budgets. It was noted that Child Care funding continues to rise and we presently have four (4) special detention students costing the county in excess of \$10,000 each per month.

Bruce Rendon advised that child care funding seems to be an issue across the State. The family structure is broken and will be difficult to find a solution.

Chairman Stephenson offered to close the Public Hearing at 10:35 a.m.

Motion by Jamison, second by McClain, to close the FY 2017/18 Budget Hearing at 10:35 a.m. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Adoption of FY 2017/2018 General Fund Budget

Motion by Pinkelman, second by Jamison, to adopt the FY 2017-2018 Budget in the amount of \$5,570,234 as presented. Roll Call: Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Motion Carried.

FY 2017/2018 Special Revenue Fund Budget

Motion by Anderson, second by McClain, to recommend the county approve the following FY 2017/2018 Special Revenue Fund Budget as presented. Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

FY 2017/ 2018 Elected Officials Salary Schedule

Motion by McClain, second by Jamison, to adopt the FY 2017 / 18 Salary Schedule for Elected Officials. Roll Call: Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Motion Carried.

FY 2017/ 2018 Appointed Non-Union Employees Salary Schedule

Motion by Jamison, second by McClain, to adopt the FY 2017 / 18 Salary Schedule for Appointed Non-Union Employees. Roll Call: Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Motion Carried.

FY 2017/2018 General Appropriation Act & Budget

Motion by Jamison, second by McClain, to approve the FY 2017/2018 General Appropriation Act and Budget Resolution, pursuant to Act 2 PA 1968 and all Debt Service Funds to comply with the Department of Treasury “Truth in Taxation” requirements and authorize the Chairman to sign. Roll Call: Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – absent, Motion Carried.

FY 2017/2018 Position Control Roster

Controller Compo advised the 2017/18 Position Control Roster is part of the General Appropriation Act and Budget and no action is required.

NEMCSA 2016 Annual Report and Agency Overview

Frances Whitney, NEMCSA Outreach and Community Action Agency Coordinator submitted the 2016 Annual Report and Agency Overview. Ms Whitney indicated she first started working here in Crawford County for Michigan Works and is pleased to be back in Crawford County. Ms Whitney advised NEMCSA has been in existence since 1968 and their mission is to alleviate the causes and conditions of poverty in NE Michigan. Ms Whitney noted that NEMSCA's budget ranges from \$482,000 to over \$51 million in 2016. In 2016, NEMCSA impacted 2,836 Children through Early Childhood Services, 2,690 youth enhanced their academic success; Households received 8,552 food boxes and \$470,212 in emergency payments were distributed. 16,192 Seniors were impacted to maintain independent living with 614,114 meals provided. Ms Whitney indicated NEMCSA is willing to appear annually to present the annual report. Commissioner Anderson discussed the Truancy program as the School is running their own program and it was suggested NEMCSA contact the school to try and work together.

Department Reports

Emergency Manager

Doug Pratt advised he is busy working on a lot of paper work and online courses. The NEMS (National Emergency Management System) has been very busy and he reviewed the Active Shooter demonstration found that the Fire Department and EMS work from the top down and Sheriff and City work from the bottom up and their needs to be better correlation to become successful under emergency situations. Mr. Pratt indicated he plans to have a full tabletop exercise next year.

Controller Report

Resolution Commemorating 100 years of MSU Cooperative Extension

Motion by Pinkelman, second by Jamison, to adopt a Resolution Commemorating 100 Years of MSU Cooperative Extension as they have held true to its mission to "help people improve through an educational process that applies knowledge to critical issues, needs and opportunities" while adapting to changing times and adopting new technologies. Roll Call: Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Motion Carried.

Letter to MDEQ – Proposed Grant Application

The Controller requested submission of a letter to the MI Department of Environmental Quality advising the Board has discussed the proposed grant application from DEW and proposed Memo of Agreement to support the Coalition on Brownfield sites in Crawford County.

Motion by Jamison, second by McClain, to authorize the Controller to submit a letter to the Michigan Department of Environmental Quality advising the Board has discussed the proposed grant application from the DEQ. Roll Call: Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Motion Carried.

Motion by Pinkelman, second by McClain, to authorize the Board to enter into the proposed Memo of Agreement to support the Coalition on Brownfield sites in Crawford County and enter into the MICRO Brownfield Assessment Coalition Memorandum of Agreement. Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

The Controller advised the Brownfield Authority has approved the first brownfield site project as the Educational Market and will need a Letter of Support to apply for a grant. The Brownfield Plan will then be approved and will require a letter from the applicant (City) and agreement of the loan repayment (\$175,000). It was noted that all 501C3 are not tax exempt.

Controller Comp advised the Dashboard for end of year information is updated and will be submitted next week.

The Controller indicated another Vertical Hazards Meeting is scheduled and Brian Burrell will be present with hopes to be back to where we were.

Unfinished Business – None.

Commissioner's Report

Commissioner Jamison – The Commissioner advised she has nothing to report.

Commissioner Priebe - The Commissioner was absent.

Commissioner Pinkelman – The Commission advised she has no Law Enforcement Committee recommendations to report. The Commissioner has had 4 special health department meetings this month. The Commissioner announced that Frederic Township Board has opted to have unlimited processing, and limited to 5 properties under the Medical Marijuana act.

Commissioner McClain –The Commissioner reported the Ways & Means Committee recommendations.

Medical Examiner Investigator Agreement Addendum

Motion by McClain, second by Jamison, to authorize the board to enter into the Crawford County Medical Examiner Investigator Agreement Addendum starting October 1, 2017 as submitted. Roll Call: McClain – aye, Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, Motion Carried.

FY2017/18 General Fund Budget Amendments

Motion by McClain, second by Jamison, to authorize the Board to approve the General Fund Amendments for FY 2017 and establish the budget in the amount of \$5,543,300. Roll Call: Pinkelman – aye, Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Motion Carried.

FY 2017/18 Special Revenue Fund Budget Synopsis

Motion by McClain, second by Pinkelman, to approve the FY 2017/2018 Budget and send the budget to Public Hearing on this date of Thursday, September 28, 2017 @ 10:00 a.m. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

FY 2016/17 Special Revenue Budget Amendments

Motion by McClain, second by Jamison, to approve the Special Revenue Fund Amendments for FY 2017 as submitted. Roll Call: Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Jail Inmates Food Service Agreement

Motion by McClain, second by Jamison, to authorize the Food Services Agreement with the increase as presented and to put it out for bid for additional quotes. Roll Call: Priebe – absent, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Motion Carried.

Fund 285 Closure

Motion by McClain, second by Anderson, to authorize the Board to close the Revenue Sharing Reserve Fund (Fund 285) effective October 1, 2017. Roll Call: Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – absent, Motion Carried.

Commissioner Anderson –The Commissioner advised he has no Personnel & Labor Committee recommendations to report. The Commissioner indicated there is a Bridge in Presque Isle that has no deeded access that their county is working on. The Commissioner reported the medical marijuana issues and property values seem to be the two main topics at Northern Counties now.

Commissioner Lewis – The Commissioner was absent.

Commissioner Stephenson – The Commissioner announced the 3rd Drug Trend meeting is scheduled at Kirtland Community College off 4 Mile Road on Monday, December 11, 2017 at 7:00 p.m.

The Commissioner advised the Mental Health Strategic Planning meeting will be tomorrow.

New Business – None.

Citizens to Speak

Ilene Geiss Wilson advised Michigan Cares for Tour met in Roscommon with over 140 people to redo the CCC Camp. Accolades and praise were given to Crawford and Roscommon Counties for working so well together.

Announcements – None.

Adjournment

Motion by Pinkelman, second by Jamison, to adjourn meeting at 11:57 a.m. Ayes (5) five, nays (0) none, absent (2) two, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds