

CRAWFORD COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
HELD ON THE 17th Day of OCTOBER 2017 @ 9 AM
200 W. MICHIGAN AVENUE, GRAYLING, MICHIGAN

The Regular Meeting of the Crawford County Brownfield Redevelopment Authority was called to order by Paul Compo, at 9:05, A.M. in the Crawford County Building, Grayling, Michigan on the 17th Day of October 2017.

I. Roll Call

Members Present: Paul Compo, Lynn McConnell, April Hehir, Joe Wakeley, Erich Podjaske, Abigail Ertel

Members Absent:

Others Present: Margie Lathrop, – ATC Group Services

II. Approval of Agenda

Motion by McConnell, Second by Wakeley, to accept agenda as written.

Ayes (6) six, Nays (0) none, Absent (0) none, Motion Carried.

III. Public Comment

Margie Lathrop – ATC Group Services provided an update for Grayling Northern Market Grant and Loan Application, discussed under *VI. New Business*.

IV. Conflict of Interest Declaration

Hehir – Stated she is employed by ATC Group Services (ATC) and has no personal gain from any projects presented to the Board by ATC.

V. Approval of Minutes – September 19, 2017 and September 25, 2017

Motion by McConnell, Second by Podjaske, to accept minutes as written for September 19, 2017.

Ayes (6) six, Nays (0) none, Absent (0) one, Motion Carried.

Motion by Wakeley, Second by Hehir, to accept minutes as written for September 25, 2017.

Ayes (6) six, Nays (0) none, Absent (0) None

VI. New Business

- a. MDEQ Loan and Grant Application - Draft – Ms. Lathrop addressed the board regarding the approval letter requested for the Grant and Loan Application. Mr. Compo stated he mailed the letter to Ms. Julie Lowe at MDEQ. Mr. Compo indicated he did nothing with the application following the review of it. Ms. Lathrop indicated she will be preparing a Draft-Brownfield Plan for the City of Grayling to review prior to their next Council Meeting (November 13, 2017). Podjaske indicated he would make sure it was on the agenda for discussion. Once the Council approved the financial support of the project, Council will need to provide a resolution to the CCBRA, then the CCBRA can provide a resolution to

project and submit to County Board of Commissioners for December Meeting. The County Board of Commissioners will have to hold a Public Comment and approve the Final Brownfield Plan at their December 2017 meeting.

- b. Brownfield Project Summary - Sawmill –Mr. McClellan provided an email: *Status Update – Downtown Grayling Brownfield Project* for board review and discussion. Board had no comments. Compo stated he assumed Mr. McClellan would be present for the next regular meeting.
- c. Other - None

VII. **Old Business**

- a. **Update – Grayling Agricultural & Economic, next step** - No further discussion was necessary.
- b. **Brownfield Project Summary - Sawmill** –Mr. McClellan provided an email: *Status Update – Downtown Grayling Brownfield Project* for board review and discussion. Board had no comments. Compo stated he assumed Mr. McClellan would be present for the next regular meeting.
- c. **GIS Maps**
 - i. Compo stated the GIS maps were ready and the County was in the process of getting them placed on the website.

VIII. **Board Member Comment**

- a. Compo – None
- b. Ertel – Requested her email address be updated to abby@huronpines.org
- c. Hehir – None
- d. McConnell – None
- e. Podjaske – Stated that City of Grayling is purchasing the parcel of land behind the Northern Market and the plan is to develop a community recreational center. The project will undergo a Feasibility Study by University of Michigan prior to finalizing building plans. The City will move forward or sell the property depending on the results of the Study. A kick off meeting will be held on October 18, 2017 at Grayling City Hall.
- f. Wakeley – Stated that he was approached by Michigan Land Bank about available parcels owned by the Crawford County. Mr. Wakeley presented a packet of information to them regarding six (6) available parcels of land. Mr. Wakeley is anticipating he will hear more from the land bank.

IX. **Next Meeting – November 20, 2017 @ 9:00 AM**

X. **Adjournment – 09:35 AM**

Compo - Adjourned the Meeting.