

**CRAWFORD COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**  
**REGULAR MEETING MINUTES**  
**HELD ON THE 19<sup>th</sup> Day of SEPTEMBER 2017 @ 9 AM**  
**200 W. MICHIGAN AVENUE, GRAYLING, MICHIGAN**

The Regular Meeting of the Crawford County Brownfield Redevelopment Authority was called to order by Paul Compo, at 9:05, A.M. in the Crawford County Building, Grayling, Michigan on the 19<sup>th</sup> Day of September 2017.

**I. Roll Call**

Members Present: Paul Compo, Lynn McConnell, April Hehir, Joe Wakeley, Erich Podjaske,

Members Absent: Abigail Ertel

Others Present: Margie Lathrop, Tim Rombach – ATC Group Services, Therese Kaiser – Northern Market, Thomas Steffen – Steffen Development, and Mac McClellan – Otwell Mawby

**II. Approval of Agenda**

Motion by McConnell, Second by Wakeley, to accept agenda as written.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

**III. Public Comment**

None

**IV. Conflict of Interest Declaration**

None

**V. Approval of Minutes – August 15, 2017**

Motion by Podjaske, Second by McConnel, to accept minutes with correction. Correction:

Misspelling on vote counts, throughout minutes.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

**VI. New Business**

a. Crawford County Brownfield Plan - Draft – Ms. Lathrop presented a draft County Wide Brownfield Plan to the Board for review. Discussion was made in regards to the pros and cons of having a County Wide Plan. Ms. Lathrop indicated that Ms. Julie had indicated the need for a county wide plan in previous meetings with the BRA. Mr. McClellan indicated that other counties use individual project plans as opposed to the county wide plan which would require more amendments.

Motion by McConnell, Second by Wakeley, to postpone a discussion on the county wide plan for at least 6-months while we move ahead with current projects and individual plans.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

b. Brownfield Project Summary - Sawmill – Mr. Steffen and Mr. McClellan presented a brownfield project summary to the Board for the Grayling Sawmill Development. Mr. McClellan was asking for permission from the board to submit the application.

Motion by Podjaske Second by Hehir, to approve the application for submission.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

- c. Ms. Lowe's Comments – The board was present with an email for review discussing the differences between a county wide brownfield plan and individual plans. The Board discussed the email which indicated Ms. Lowe has been finding that most jurisdiction typically are doing site-specific brownfield plans.
- d. Other - None

VII. **Old Business**

a. **Update – Grayling Agricultural & Economic, next step**

Ms. Lathrop discussed the Grant and Loan application has been reviewed by Ms. Julie Lowe – MDEQ and she requested additional increases in the cost table. Ms. Lathrop indicated a resolution would need to be provided by the County to submit the application. Discussion was made to call a Special Meeting.

Motion by Wakeley Second by McConnell, to call a Special Meeting Monday September 25, 2017.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

b. **Update – Sawmill Development, next step**

- i. Mr. Steffen indicated that he is working with many different parties to keep the project moving and the Michigan Economic Development Corporation is also involved with the project. Once the application is approved it will be submitted to MDEQ for consideration.

c. **GIS Maps**

- i. Compo provided the board with a representation of where the Crawford County GIS is heading with property identification. Hehir mentioned possibly defining a layer for Brownfield properties that indicates where approved plans are and where potential develops are available. Hehir also indicated showing the parcel tax id number on the map instead of the parcel owner's name.

VIII. **Board Member Comment**

- a. Compo – None
- b. Ertel - Absent
- c. Hehir – None
- d. McConnell – None
- e. Podjaske - None
- f. Wakeley - None

IX. **Next Meeting (Special Meeting) – September 25, 2017 @ 9:00 AM**

X. **Adjournment – 10:15 AM**

Motion by Hehir, Second by McConnel, to Adjourn the Meeting.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.