

CRAWFORD COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
SPECIAL MEETING MINUTES
HELD ON THE 25th Day of SEPTEMBER 2017 @ 9 AM
200 W. MICHIGAN AVENUE, GRAYLING, MICHIGAN

The Special Meeting of the Crawford County Brownfield Redevelopment Authority was called to order by Paul Compo, at 9:03, A.M. in the Crawford County Building, Grayling, Michigan on the 25th Day of September 2017.

I. Roll Call

Members Present: Paul Compo, Lynn McConnell, April Hehir, Joe Wakeley, and Erich Podjaske,
Members Absent: Abigail Ertel

Others Present: Margie Lathrop and Tim Rombach – ATC Group Services, Julie Lowe – Michigan Department of Environmental Quality (MDEQ) - Brownfield

II. Approval of Agenda

Motion by McConnell, Second by Hehir, to accept agenda as written.
Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

III. Public Comment

None

IV. Conflict of Interest Declaration

Hehir stated that she is an employee of ATC Group Services (ATC), with no personal gain to be made for the projects ATC will present to the board.

V. New Business

a. Grant and Loan Application Northern Market – Lathrop addressed the CCBRA to review the presented application for the Grant and Loan at the Northern Market. Lathrop indicated the changes made per the Board request at the previous meeting and the increase in budget was requested on behalf of the MDEQ following their review. Compo requested Lowe provide more details for the Board to provide a resolution to file the application. Lowe stated required steps would include a developer agreement, a resolution from the CCBRA and a resolution for the County Board of Commissioners. Lowe indicated that the project would need to prove that it complies with local zoning ordinances. Podjaske indicated he could provide a letter to Compo that indicates all applicable zoning ordinances are in compliance. The Tax Increment Financing (TIF) table will need to be completed, Wakeley volunteered to prepare the table and provide to Lathrop.

b.

Motion by McConnell, Second by Wakeley, to file the application.
Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

c. Letter of Support for DEQ grant application – Lowe discussed the MDEQ is preparing an application for a grant from the EPA to do assessments throughout Northern Michigan in

counties that previously have not been applicants of grant funding. Ms. Lowe stated the MDEQ would be the administrator of the grant and each county would be allowed to enlist a few sites for consideration of assessment activities, upon final award. Ms. Lowe stated the acceptance by the CCBRA and the Crawford County Board of Commissioners was necessary to move forward. The members of the CCBRA reviewed the acceptance letter that was prepared prior to the meeting and made a decision to move forward.

Motion by Wakely, Second by Hehir, to accept the letter of support.
Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

d. Other - none

VI. **Old Business**

None

VII. **Board Member Comment**

- a. Compo – None
- b. Ertel - Absent
- c. Hehir – Suggested moving forward we discuss the plan with the City of Grayling. Podjaske indicated he would set something up that Hehir and Podjaske can meet with the City prior to putting a presentation together for the Council.
- d. McConnell – None
- e. Podjaske - None
- f. Wakeley - None

VIII. **Next Meeting - October 17, 2017 @ 9:00 AM**

IX. **Adjournment – 10:04 AM**

Compo - Adjourned the Meeting.