

Crawford County Board of Commissioners

Regular Board Meeting of November 16, 2017

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:01 a.m. in the Crawford County Building, Grayling, Michigan the 16th day of November, 2017.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Jamison, McClain, Pinkelman and Priebe.

Absent – Lewis.

Sandra Moore, County Clerk/Register of Deeds - present.

Paul Compo, County Controller - present.

Others present at various times: Margie Lathrop, Marsha Koppa, Tim Rombach, Erich Rodjaske, Theresa Kaiser, Joe Wakeley and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Jamison, second by McClain, to approve the Minutes for the October 26, 2017 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Agenda

Motion by Anderson, second by Jamison, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Conflict of Interest Declared – None.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Priebe, to authorize payment to the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$0.00	Gross Payroll	<u>\$7,212.01</u>
Prepaid Invoices		Total COPS Fund	\$7,212.01
	\$337,461.9		
Gross Payroll	<u>3</u>		
	\$337,461.9		
Total General Fund	3	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$0.00
Millage/Road Patrol Fund		Prepaid Invoices	
Balance from "Open Invoice Report"	\$0.00	Gross Payroll	<u>\$8,206.59</u>
Prepaid Invoices		Total Building & Zoning Fund	\$8,206.59
Gross Payroll	<u>\$40,953.81</u>		
Total Road Patrol fund	\$40,953.81	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$0.00
Sobriety Court		Prepaid Invoices	\$32,913.2
		Gross Payroll	<u>6</u>
Prepaid Invoices			\$32,913.2
Gross Payroll	<u>\$10,606.77</u>	Total Central Dispatch Fund	6
Total Sobriety Court Fund	\$10,606.77		
		Family/Probate Court	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices		Prepaid Invoices	\$16,334.8
Gross Payroll	<u>\$22,400.23</u>	Gross Payroll	<u>2</u>
Total Tri-County Court	\$22,400.23		\$16,334.8
		Total Family/Probate Court	2
Friend of the Court		Veterans Service Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices		Prepaid Invoices	
Gross Payroll	<u>\$25,039.58</u>	Gross Payroll	<u>\$1,948.35</u>
Total Friend of the Court	\$25,039.58	Total Veterans Service Fund	\$1,948.35

Airport Fund		Landfill/Maintenance Fund	
Balance from "Open Invoice Report"	\$0.00	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices		Prepaid Invoices	
Gross Payroll	<u>\$65.04</u>	Gross Payroll	<u>\$4,727.19</u>
Total Airport Fund	\$65.04	Total Landfill/Maintenance fund	\$4,727.19
MSU Cooperative Extension Fund			
		Prepaid Invoices	\$0.00
		Gross Payroll	<u>\$433.97</u>
		Total MSU fund	\$433.97

Roll Call: Anderson – aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye and Stephenson - aye, Motion Carried.

Approval Correspondence

Motion by McClain, second by Jamison, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Correspondence

1. Allegan County Board – Resolution in Support for State Fiscal Note Legislation.
2. Missaukee County Board – Resolution in Support of the Great Lakes Restoration Initiative.
3. MAC - Legislative updates for October 27 and November 3 & 10, 2017.
4. Grayling Iron Belle Trail – Notes and Roster for Trails Meeting of November 9 and August 10, 2017.

Northern Market Brownfield Plan

Margie Lathrop, ATC Group Services, LLC as consultant for the City of Grayling appeared to review the Crawford County Brownfield Plan for the Northern Market Redevelopment Project at 2059 I-75 Business Loop, Grayling. The 2.34 acres was purchased by the City of Grayling under the entity name of the Grayling Agricultural & Educational Center, LLC. The property has some soil and groundwater impacts which are believed to be part of the historical lumberyard and planning mill, as well as the adjoining industrial former DuPont Powder Company which was demolished in 1940. Assessments with the DEQ are progressing under Phase 1 & 2 with additional sampling and analyses planned to further evaluate site conditions. The City is working to address and manage environmental costs through grants or TIF (Tax Increment Financing) funds. Board members reviewed the project summary, DEQ Eligible Activities, Costs & Schedule and had questions regarding the estimated Tax Increment Revenue Brownfield Plan. Members recognized planning for the unknowns in environmental cleanup is difficult and voiced concerns regarding who will be responsible for pay back on those environmental costs above and beyond the Grant. Members inquired on who is the ownership of the 501C3.

ATC Group employee Tim Rombach indicated the plan is informational and would like to see the Board set it for a Public Hearing. It was noted the Brownfield Plan includes 10 – 12 year TIF plan. Mr. Rombach believed the additional assessments and mitigations will come from grants and can then be paid from interest free loans with the MEDC.

Controller Compo advised today is time to review the document, answer questions & set the Plan for Public Hearing on Dec 21, 2017. Mr. Compo indicated the Brownfield Plan will go before the Authority next week, and then on to City Council for acceptance.

City employees Therese Kaiser and Erich Podjaske appeared and indicated the 501C3 status was received from the State back in February, 2017. Ms Kaiser advised the board consists of Doug Paulus, Doug Baum, Jeremy Bowers, Sheryl Coyne, Beth Hubbard and Rory Royston.

City Employee Erich Podjaske indicated the Plan will remain with the City until the project is established and the TIF will remain for a 10-12 year period until the loan is paid off. Ms Kaiser to provide the 501C3 and By-Laws to the County Clerk. The Board had questions if the Meat Shop and Educational Center will be commercial or educational taxed, and if clean-up is greater than \$175,000 who would be the responsible party. Mr. Podjaske confirmed that the City is the developer and would solely be responsible to pay back all environmental clean-up costs. It was noted the City can go for more funding if necessary. The DEQ meets on January 19, 2018 and the The City to meet Monday, December 11th @ 6:30 p.m.

Motion by Jamison, second by McClain, to review 2 Brownfield Authority Plans and Set for Public Hearing at 9:00 a.m. on Thursday, December 21, 2017 with the

Regular Board to immediately follow. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Erich Podjaske advised the City is in agreement to purchase the adjacent additional property and are reviewing the RFP (Request for Proposal) Feasibility Study.

Department Reports

Court Administrator, Julie McDonald submitted the Compliance Plan for Indigent Defense Standards 1 – 4. The Compliance Plan Narrative outlines the county contracts with a non-affiliated group of private attorneys who are paid a set amount of money to handle all indigent adult criminal case assignments, and or additional attorneys to take conflict cases when necessary. Those attorneys are paid an hourly rate for each case they agree to take. Attorneys are assigned to cases on a set rotation basis. The State wants training and education, however, none of our attorneys have less than 2 years experience and a training requirement will be part of our indigent defense contract. Ms. McDonald also reviewed the timelines for the Initial Interview; Experts & Investigators, and Total Cost Analysis. Crawford County is \$292,878.00 with the Local Share Calculation of \$72,067 average of 3 years and reimbursements of \$57,361. This equates to total net expenses of \$14,706. Ms McDonald advised Crawford County had 240 misdemeanors and 225 felonies in the past fiscal year. The State would eventually like to see an independent regional office which would have attorneys on staff and be completely independent of the court.

Motion by McClain, second by Priebe, to approve the Crawford County Indigent Defense Contract for 2018 with the additional of planning costs. Roll Call: Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye Anderson – aye, Motion Carried.

County Clerk/Register Sandra Moore provided members with a 2018 Board Meeting Schedule for review and possible adoption next month. Also, the 2017 committee assignments were submitted in preparation of the new year commissioner assignments. The Clerk indicated if both were established prior to year end, the County could forego the January Organizational meeting.

County Controller Paul Compo advised the County Auditors will be here next week to begin audit review.

The Controller indicated the Sheriff will not receive the analog system in 2018.

The Controller advised the Property off Old US 27 that the County sold had its closing.

Controller Compo remarked that the Veterans Service Officer is now certified and in compliance.

Commissioners Reports

Commissioner Jamison – The Commissioner advised she attended the Road Commission Public Hearing and Iron Belle Route Meeting. The Commissioner also attended the NEMCSA meeting and heard a presentation from Matt at District Health Department and Alpena County is facing similar issues to ours regarding ground water contamination. The Commissioner attended the Collaborative Body meeting and announced Mid-Michigan Honor Flight is seeking donations to give Veterans a “Tour of Honor”. Heat & Utility Assistance is now available through NEMCSA and empower has officially kicked off the MEAP grant funding through true north community services.

Riverhouse is having an on-line fund raiser at www.cfnem.org/givingtuesday.

“Fill A Bowl, Fill A Need” Empty Bowls Dinner & Auction to raise hunter awareness through Collaboration and Art for River House on Sunday, December 3, from 5 pm to 7 pm.

Commissioner Priebe – The Commissioner indicated Camp Grayling removed the Lil Smoky Building at Hanson Hills and the Rotary has plans to construct a new pavilion.

Commissioner Pinkelman - The Commissioner advised she has no Law Enforcement Committee recommendations to report. The Commissioner to attend the Health Department Meeting and State Representatives will be available.

Commissioner McClain – The Commissioner reported the Ways & Means Committee Report for Commissioner Lewis.

FY 2017 General Fund Budget Amendments

Motion by McClain, second by Pinkelman, to accept the General Fund Budget Amendments for FY-2017 in the amount of \$10,000.00 (new budget amount of \$5,686,300.00) as Presented. Roll Call: Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

FY 2017 Special Revenue Fund Budget Amendments

Motion by McClain, second by Pinkelman, to accept the Special Revenue Fund Budget Amendments for FY-2017 as follows:

Fund 214 – 46th Judicial Trial Court in the amount of \$7,500

Fund 217 – Family Counseling Fund in the amount of \$7,000

Fund 261- Central Dispatch in the amount of \$5,000

Roll Call: McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Lewis – absent, Motion Carried.

The Commissioner announced that Heather Hutton is resigning on the Department of Health & Human Services. The Clerk to post the vacant position.

Commissioner Stephenson – The Commissioner indicated Crawford Partnership for Substance Abuse meeting this week was most interesting. The Program funding has been moved into the January agenda. Working with schools for youth training and a strong concentration on the younger level. State Police Drug Teams need help in the drug game as we are not getting to the root of the problem, and must get to the bottom of it.

The Commissioner indicated he attended the Grayling Charter Township meeting and learned there are 3 detectable hits of contamination now being addressed. The DEQ plans to meet and review developments prior to a public meeting. The Commissioner indicated the DNR is using Round Up to kill vegetation for the Red Pine Trees to grow. The Commissioner advised there are so many questions regarding what contaminants are out there (it was customary to put oil on roads or what is in the salt brine). Preliminary findings are being reviewed as the county has 10 parcels that have potential contamination. The DEQ will announce a new website soon.

Commissioner Anderson – The Commissioner reported his Personnel & Labor Committee recommendations.

Commission on Aging Resignation

Motion by Anderson, second by McClain, to accept the resignation from Commission on Aging Board Member, Karl Schreiner with appreciation. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Board of Canvasser Re-Appointments

Motion by Anderson, second by McClain, to accept the nomination and reappoint Jeannette Kitchen (R) and Clairene Jorella (D) as the Board of Canvassers appointments to expire 10-31-2021. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

The Commission inquired if motorized bikes would be allowed on the Iron Belle Trail. No indication given.

Commissioner Lewis – The Commissioner was absent.

New Business – None.

Citizens to Speak – None.

Announcements

Commissioner Anderson remarked that the Northern Michigan Regional Entity has the right to apply for monies for liquor tax as those funds are earmarked for substance use disorders.

Adjournment

Motion by Jamison, second by McClain, to adjourn the meeting at 12:17 p.m.
Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds