

Crawford County Board of Commissioners

Regular Board Meeting of May 24, 2018

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Vice Chairperson Shelly Pinkelman, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan on the 24th day of May, 2018.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Anderson, Jamison, Lewis, McClain, Pinkelman and Priebe.

Absent – Stephenson.

Sandra Moore, County Clerk-Register of Deeds – Present.

Paul Compo, County Controller – Absent.

Others present at various times: Doug Pratt, Ilene Geiss-Wilson, Carey Jansen and Marsha Koppa..

Approval of the Regular Board Minutes

Motion by Lewis, second by Jamison, to approve the Minutes for the April 26, 2018 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Agenda

Motion by McClain, second by Priebe, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Conflict of Interest Declare – None.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by McClain, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$40,507.37	Gross Payroll	<u>\$7,062.26</u>
Prepaid Invoices	\$181,356.15	Total COPS Fund	\$7,062.26
Gross Payroll	<u>\$316,874.12</u>		
Total General Fund	\$538,737.64	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$1,164.38
Millage/Road Patrol Fund		Prepaid Invoices	\$17,354.42
Balance from "Open Invoice Report"	\$8,667.91	Gross Payroll	<u>\$8,043.38</u>
Prepaid Invoices	\$0.00	Total Building & Zoning Fund	\$26,562.18
Gross Payroll	<u>\$39,958.07</u>		
Total Road Patrol fund	\$48,625.98	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$2,627.19
Sobriety Court		Prepaid Invoices	\$568.15
Prepaid Invoices	\$2,419.41	Gross Payroll	<u>\$28,004.67</u>
Gross Payroll	<u>\$9,184.16</u>	Total Central Dispatch Fund	\$31,200.01
Total Sobriety Court Fund	\$11,603.57		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$144.20
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	<u>\$0.00</u>
Prepaid Invoices	\$1,110.03	Total Courthouse Preservation Fund	\$144.20
Gross Payroll	<u>\$21,833.12</u>		
Total Tri-County Court	\$22,943.15	Law Library Fund	
		Balance from "Open Invoice Report"	\$530.71
Friend of the Court		Prepaid Invoices	<u>\$0.00</u>
Balance from "Open Invoice Report"	\$0.00	Total Law Library Fund	\$530.71
Prepaid Invoices	\$894.94		
Gross Payroll	<u>\$27,745.26</u>	Family/Probate Court	
Total Friend of the Court	\$28,640.20	Balance from "Open Invoice Report"	\$0.00
		Prepaid Invoices	\$51,736.56
Family Counseling Fund		Gross Payroll	<u>\$16,624.24</u>
Prepaid Invoices	\$1,700.00	Total Family/Probate Court	\$68,360.80

Total Family Counseling Fund	\$1,700.00		
Airport Fund		Bankhead Jones Fund	
Balance from "Open Invoice Report"	\$4,372.18	Balance from "Open Invoice Report"	\$0.00
Prepaid Invoices	\$75.00	Prepaid Invoices	\$47,081.12
Gross Payroll	\$21.81	Total Bankhead Jones Fund	\$47,081.12
Total Airport Fund	\$4,468.99	Sports Complex Fund	
DHD#10 Fund		Balance from "Open Invoice Report"	\$463.00
Prepaid Invoices	\$755.64	Prepaid Invoices	\$241.89
Total DHD#10 Fund	\$755.64	Total Sports Complex fund	\$704.89
Landfill/Maintenance Fund		Sheriff Youth Services Fund	
Balance from "Open Invoice Report"	\$1,582.98	Balance from "Open Invoice Report"	\$379.18
Prepaid Invoices	\$287.50	Total Sheriff Youth Services Fund	\$379.18
Gross Payroll	\$4,357.72	Veterans Service Fund	
Total Landfill/Maintenance fund	\$6,228.20	Balance from "Open Invoice Report"	\$64.40
MSU Cooperative Extension Fund		Prepaid Invoices	\$317.76
Balance from "Open Invoice Report"	\$0.00	Gross Payroll	\$4,450.69
Prepaid Invoices	\$0.00	Total Veterans Service Fund	\$4,832.85
Gross Payroll	\$453.97	Homeland Security Fund	
Total MSU fund	\$453.97	Balance from "Open Invoice Report"	\$0.00
GIS Fund		Prepaid Invoices	\$18,565.78
Balance from "Open Invoice Report"	\$2,667.20	Total HSGP Fund	\$18,565.78
Total GIS Fund	\$2,667.20	Veterans Trust fund	
		Balance from "Open Invoice Report"	\$64.40
		Prepaid Invoices	\$0.00
		Total Veterans Trust Fund	\$64.40

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – absent, Motion Carried.

Approval Correspondence

Motion by Jamison, second by Priebe, to accept the correspondence as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Correspondence

1. Alger County Board -Resolution opposing amendatory legislation to Michigan Public Act 93 of 2013.
2. Antrim County Board - Resolution opposing amendatory legislation to Michigan Public Act 93 of 2013.
3. Charlevoix County Board - Resolution opposing amendatory legislation to Michigan Public Act 93 of 2013.
4. Menominee County Board - Resolution opposing amendatory legislation to Michigan Public Act 93 of 2013.
5. Roscommon County Board - Resolution opposing amendatory legislation to Michigan Public Act 93 of 2013.
6. Crawford County Road Commission – Local Road Cost Sharing Policy.

Department Reports

Emergency Manager Report

Emergency Manager, Doug Pratt received The Community Wildfire Protection Plan Grant Agreement in the amount of \$45,000. The purpose of the proposed grant is to educate the public and get our County Wildfire safe. Mr. Pratt indicated \$5,000 will pay NEMCOG to update the current CWPP Plan; \$8,000 will be used towards training and educating new and existing field inspectors throughout the county; Fire Wise Audit Plan of \$5,000 for each Township that implemented new construction permits; \$10,000 toward 911 reflective green address signage; \$3,500 toward road signage for State Forest Roads. Mr. Pratt has met with DNR Field Manager Susan Thiel and there have been no new streets added, and the process will be the same as last

time. Mr. Pratt will be meeting with members and fire Chiefs to implement the home inspections to accommodate the grant requirements.

EM Manager Pratt indicated radio upgrades have been approved and moving forward on completion. Mr. Pratt recently attended the Homeland Security Conference with several other personnel. The Program was learning the Do's & Don't for Active Shooter.

Clerks Report

Veterans Service Council Appointment

County Clerk/Register Sandra Moore requested the reappointment of Shawn Kraycs to the Veterans Service Council for 3 years.

Motion by Anderson, second by Jamison, to reappoint Shawn Kraycs to the Veterans Service Council for a 3 year term ending 6-01-21. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

The Clerk indicated Lynn McConnell's position on the Brownfield Authority is up July 1, 2018.

Unfinished Business – None.

Commissioner's Report

Commissioner Jamison – The Commissioner reported the Housing Commission is busy with five (5) Rehab Projects; The County Collaborative Body is changing their focus on topics within the community; The Road Commission has been busy reviewing road policy; House Bill 5752 & 5753 to move sanitary codes from local government to state control is gaining speed as local governments don't want to give up control and counties may see a resolution of opposition soon.

Commissioner Priebe – The Commissioner reported the Personnel & Labor Committee recommendations for Commissioner Pinkelman. NEMCSA is reviewing contracts and is in need a new board member; Hanson Hills will host a celebration of their new pavilion on Wednesday, June 23rd at 5:30 pm. The Commissioner announced the Putt'n Fore Pets Golf Outing on Saturday, June 9th.

Resolution Honoring John B. McDonald

Motion by Pinkelman, second by Jamison, to adopt the Resolution Honoring John B. McDonald for his twenty-eight (28) years of service with our Crawford County Sheriffs Department. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner Pinkelman – The Commissioner referred her report to Commissioner Priebe.

Commissioner McClain – The Commissioner advised Michigan Works has positions available for Arauco. The Michigan Works Job Fair was April 18 and 147 job seekers attended; The Commissioner met with COA officials to review the feasibility study through MSU Diane Lupke Group and they are now revamping the process; COA is reviewing rental options and a needs concept. The Commissioner announced the Community Clean-Up is set for Saturday, June 2nd as well as the Community Garden. The Commissioner announced she is the new Board Chair for the Commission on Aging.

Commissioner Stephenson – The Commissioner was absent.

Commissioner Anderson – The Commissioner reported his Personnel & Labor Committee Recommendations. The Commissioner recently attended a viewing of the regional Morgue in Big Rapids and stated there are 11 counties interested in having one for northern Michigan. The Commissioner advised the State Assessing levels continues to be a undue hardship for counties, and a resolution may be necessary as MAC is no longer in support of it.

Controller Contract Extension

Motion by Anderson, second by McClain, to review the Controller Contract extension for two (2) additional years and to evaluate and review by July 1st. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Airport Board By-Laws

Motion by Anderson, second by Jamison, to amend the Crawford County Airport Board By-Laws to reflect the change in Article III, Section 4 – Alternates IV to allow a provision for an alternate to be appointed. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner Lewis – The Commissioner reported his Ways & Means Committee recommendations.

FY 2018/19 Budget Schedule

Motion by Lewis, second by McClain, to establish the following County Fiscal Year 2018 / 2019 Budget Schedule:

May 10 – Board receives Budget Schedule

May 24 – Board approves Budget Schedule

June 8 – Department Heads receive budget information

June 29 – Budget proposals are returned to Administrator/Controller

July 12 – Department heads may elect to present their proposals to the Ways & Means Committee.

As needed – Audit Committee may choose to meet with select Department heads for clarification purposes.

Aug 9 & 23 – County Board receives budget update 2018 – 2019 Budget

Sept 4 – Clerk publishes Public Hearing notice concerning Budget & Millage rates for Truth & Taxation

Sept 13 – County Board Ways & Means Committee receives the Audit Committee’s recommended FY 2019 proposed Budget.

Sept 13 – County Board Ways & Means Committee accepts budget to be

Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

New Business

Fair Housing Resolution

Motion by Lewis, second by McClain, to appoint Hannelore Dysinger, Crawford County Housing Director as the Crawford County Housing Program Fair Housing contact person to implement programs to ensure equal opportunity in housing for all persons. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Community Corrections

Commissioner Pinkelman requested a replacement for Community Corrections.

Commissioner Priebe expressed an interest.

Commissioner Pinkelman appointed Commissioner Priebe as the Delegate for Community Corrections.

Citizens to Speak – None.

Announcements

Carey Jansen inquired if she could get a copy of the feasibility study for COA.

Commissioner McClain will locate it for her.

Adjournment

Motion by Lewis, second by McClain, to adjourn the meeting at 10:51 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Shelly Pinkelman, Vice-Chairperson

Sandra Moore
County Clerk/Register of Deeds