

**CRAWFORD COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY**  
**REGULAR MEETING MINUTES**  
**HELD ON THE 24<sup>th</sup> Day of APRIL 2018 @ 9 AM**  
**200 W. MICHIGAN AVENUE, GRAYLING, MICHIGAN**

The Regular Meeting of the Crawford County Brownfield Redevelopment Authority was called to order by Paul Compo, at 9:00, A.M. in the Crawford County Building, Grayling, Michigan on the 24<sup>th</sup> Day of April 2018.

**1) Roll Call**

Members Present: Paul Compo, Lynn McConnell, April Hehir, Erich Podjaske, Abigail Ertel, Joe Wakeley

Members Absent: None

Others Present: Timothy Rombach – ATC Group Services

**2) Approval of Agenda**

Comment: Hehir stated New Business Part B change from ACT 381 Work Plan to Work Plan #1  
Motion by McConnell, Second by Ertel, to accept agenda with changes.

Ayes (6) six, Nays (0) none, Absent (0) none, Motion Carried.

**3) Public Comment**

None

**4) Conflict of Interest Declaration**

Hehir – Stated she is sustaining from voting due to her role in preparing the work plan being presented on the agenda.

**5) Approval of Minutes – December 19, 2017**

Motion by Wakeley Second by Ertel, to accept minutes as written.

Ayes (6) six, Nays (0) none, Absent (0) none, Motion Carried.

**6) New Business**

a) Developer Agreement

Comments: Change on Page 1 from Grayling Farmers Market to Northern Market

Motion by McConnell, Second by Podjaske, to approve the Developer Agreement with Change.

Ayes (6) six, Nays (0) none, Absent (0) none, Motion Carried.

b) Work Plan #1

i) Northern Market

Comments: Board reviewed work plan. Member Hehir answered questions.

Motion by Wakeley Second by McConnell, to approve the Work Plan with the Completed Insurance Attachment.

Ayes (5) five, Nays (0) none, Absent (0) none, Abstained (1) one, Motion Carried.

**7) Old Business**

a) Northern Market Resolution Change

Comments: Discussion was held regarding changes to the resolution Motion by Ertel, Second by Podjaske, to approve the changes to resolution.  
Ayes (6) six, Nays (0) none, Absent (0) none, Motion Carried.

b) Northern Market Update

Member Podjaske provided update on the Feasibility Study and Approval by City Council to move forward with additional funding.

c) Sawmill Project Update

Member Podjaske provided an update on the increase in the project by obtaining the current Avalanche Property

**8) Board Member Comment**

- a) Compo – Stated that Julie Lowe indicated a third party oversight would be allowed under grant and loan. The County appointed Mac McClellan – Otwell Mawby to support the county with the projects.
- b) Ertel – Offered thanks for additional brownfield training opportunities.
- c) Hehir – None
- d) McConnell – Indicated an interest in another term with the BRA.
- e) Podjaske – Indicated the EPA completed a BEA for former lumber property. MDEQ is working on additional Phase II Work for other City Properties.
- f) Wakeley - None

**9) Next Meeting – May 15, 2018 @ 9:00 AM**

**10) Adjournment – 09:40 AM**

Motion by McConnell, Second by Hehir to Adjourn the Meeting.  
Ayes (6) six, Nays (0) none, Absent (0) none, Motion Carried.