

# Crawford County Board of Commissioners

## Regular Board Meeting of June 28, 2018

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman Dave Stephenson, at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 28th day of June, 2018.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Jamison, Priebe, Pinkelman, McClain, Anderson and Lewis.

Absent – None..

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Doug Pratt, Wendy Kucharek, Jim Hulbert, Marcia Koppa, Julie MacDonald and Dan Sanderson.

### Approval of the Regular Board Minutes

Motion by Lewis, second by Jamison, to approve the Minutes of the May 24, 2018 Regular Board Meeting with a correction on Page 4 as Vice-Chair Commissioner Pinkelman made the appointment on behalf of the Chairman to allow Commissioner Priebe to serve as a Delegate for Community Corrections. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Approval of the Agenda

Motion by Priebe, second by McClain, to accept the agenda as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Conflict of Interest Declare – None.

### Brief Public Comment – None.

### Open Invoice Report and Prepaid Vouchers

Motion by Lewis, second by Pinkelamn, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$52,024.79	Gross Payroll	<u>\$7,237.83</u>
Prepaid Invoices	\$185,776.94	Total COPS Fund	\$7,237.83
Gross Payroll	<u>\$291,770.63</u>		
Total General Fund	\$529,572.36	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$5,324.72
Millage/Road Patrol Fund		Prepaid Invoices	\$533.97
Balance from "Open Invoice Report"	\$548.08	Gross Payroll	<u>\$15,206.70</u>
Prepaid Invoices	\$6,487.64	Total Building & Zoning Fund	\$21,065.39
Gross Payroll	<u>\$25,417.48</u>		
Total Road Patrol fund	\$32,453.20	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$4,055.40
Sobriety Court		Prepaid Invoices	\$23,269.59
Prepaid Invoices	\$7,292.75	Gross Payroll	<u>\$25,077.44</u>
Gross Payroll	<u>\$9,461.94</u>	Total Central Dispatch Fund	\$52,402.43
Total Sobriety Court Fund	\$16,754.69		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$143.56
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	<u>\$1,088.00</u>
Prepaid Invoices	\$12,486.22	Total Courthouse Preservation Fund	\$1,231.56
Gross Payroll	<u>\$21,601.39</u>		
Total Tri-County Court	\$34,087.61	Law Library Fund	
		Balance from "Open Invoice Report"	\$321.30
Friend of the Court		Prepaid Invoices	<u>\$219.88</u>
Balance from "Open Invoice Report"	\$570.58	Total Law Library Fund	\$541.18
Prepaid Invoices	\$344.70		
Gross Payroll	\$27,314.59	Family/Probate Court	

Total Friend of the Court	\$28,229.87	Balance from "Open Invoice Report"	\$0.00
		Prepaid Invoices	\$44,897.59
Family Counseling Fund	\$0.00	Gross Payroll	\$15,527.85
Prepaid Invoices	\$242.00	Total Family/Probate Court	\$60,425.44
Total Family Counseling Fund	\$242.00		
		Sports Complex Fund	
Airport Fund		Prepaid Invoices	\$493.40
Balance from "Open Invoice Report"	\$499.01	Total Sports Complex fund	\$493.40
Prepaid Invoices	\$976.91		
Gross Payroll	\$65.39	Special Projects Fund	
Total Airport Fund	\$1,541.31	Balance from "Open Invoice Report"	\$1,730.75
		Total Special Projects Fund	\$1,730.75
DHD#10 Fund			
Prepaid Invoices	\$664.82	Veterans Service Fund	
Total DHD#10 Fund	\$664.82	Balance from "Open Invoice Report"	\$1,003.51
		Prepaid Invoices	\$3,215.49
Landfill/Maintenance Fund		Gross Payroll	\$3,603.70
Balance from "Open Invoice Report"	\$682.52	Total Veterans Service Fund	\$7,822.70
Prepaid Invoices	\$69.68		
Gross Payroll	\$3,889.38	Homeland Security Fund	
Total Landfill/Maintenance fund	\$4,641.58	Balance from "Open Invoice Report"	\$0.00
		Prepaid Invoices	\$21,690.00
MSU Cooperative Extension Fund		Total HSGP Fund	\$21,690.00
Balance from "Open Invoice Report"	\$0.00		
Prepaid Invoices	\$0.00	Sheriff's Youth Services Fund	
Gross Payroll	\$453.97	Balance from "Open Invoice Report"	\$1,716.61
Total MSU fund	\$453.97	Prepaid Invoices	\$970.05
		Total Sheriff's Youth Services Fund	\$2,686.66
GIS Fund			
Balance from "Open Invoice Report"	\$1,452.23	Bankhead Jones Fund	
Total GIS Fund	\$1,452.23	Prepaid Invoices	\$26,485.54
		Total Bankhead Jones Fund	\$26,485.54

Roll Call: Anderson – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Jamison – aye, Motion Carried.

### **Approval Correspondence**

Motion by McClain, second by Priebe, to accept the correspondence as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Correspondence**

1. Berrien County Board – Resolution in Opposition of HB 6049 and SB 1025.
2. Mackinaw County Board – Resolution Opposing Amendatory Legislation to Michigan Public Act 93 of 2013.
3. Saginaw County Board – Resolution to Implement the Compliance Plan for Implementing the Indigent Defense Standards.
4. Huron County Board – Resolution in Opposition of HB 6049 and SB 1025.  
Commissioner Pinkelman, requested our County prepare a resolution in like support.

### **Department Reports**

#### **County Clerk/Register Report**

County Clerk/Register of Deeds Sandra Moore indicated Carol Gauthier will be working in her office 3 days a week (Monday – Wednesday). The position is paid through the Senior Community Service Employment Program (SCSEP) through the Area Agency on Aging, and at no cost to Crawford County.

#### **Emergency Manager**

Emergency Manager Doug Pratt advised the 2015 Region 7 Homeland Security Grant had \$14,000 more in unspent funds so we will be receiving 800 MHz radios now for Beaver Creek & Grayling Fire Department for their fire trucks. Every fire agency now has 800 MHz radios now.

### **Court Administrator**

Court Administrator Julie MacDonald indicated the Court has two long standing programs in partnership with Crawford AuSable School District that rely on donated funds from CASD as matching funds for our funding from the Child Care Fund (CCF) that may be in jeopardy. In order for the Court to continue the programs, the cost of the CASD contract would have to be paid 50% by CASD, 25% by the Court, 25% by the CCF, resulting in a new cost of \$40,000 to the general fund. We could potentially offset that additional cost by reallocating some of the funds we now use for the additional program costs, but some of those costs are fixed. Ms. MacDonald met with members on May 9 to discuss the contract as the County can no longer continue the program as it was. She will continue to communicate with the school regarding funding as the issue needs resolution soon.

Wendy Kucharek, President of the School Board and Jim Hulbert Trustee advised the Board is working with Joe Powers (acting Superintendent) and the next board meeting is July 9<sup>th</sup> at 6:00 pm at the Grayling Elementary School. Mr. Powers plans to meet with Administrators and staff prior to entering into the program.

Deadline for the programs is August 15<sup>th</sup> and it was noted that 30% of our students fall in the At-Risk category.

### **Resolution Imposing 2018 Summer Property Tax Levy**

Motion by Jamison, second by Lewis, to adopt the Resolution Imposing 2018 Summer Tax Levy Pursuant to Public Act 357 of 2004, and notice of certification of County Allocated Tax Levy #62818T. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Jamison – aye, Anderson – aye, Motion Carried.

### **Controller Report**

#### **2018 Tax Rate Request (4029)**

Controller Paul Compo circulated the 2018 Tax Rate Request (4029) from Equalization which reflects one (1) with the renaissance zone and one (1) without it.

Motion by Anderson, second by McClain, to accept the 2018 Tax Rate Request (4029) as submitted by Equalization. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **MERS Delegate and Alternate**

Motion by McClain, second by Jamison, to appoint Controller Paul Compo as the MERS Delegate and Treasurer Joe Wakeley as the Alternate to the MERS Conference. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

MAC Conference August 19 – 21, 2018 at Frankenmuth. Laurie Jamison only attendee thus far. Received a call for MAC Director Tim Curry to meet with commission members over lunch on Sept 25<sup>th</sup> or 26<sup>th</sup>.

MERS 2017 Actuary is overall funded level 104% (2<sup>nd</sup> year into the bond issue) and down 1% (\$63,064) from the 2016 actuary. It was noted the county has 16 more years before the bond will be paid off.

**Unfinished Business** – None.

### **Commissioner's Report**

**Commissioner Jamison** – The Commissioner advised the Community Neighborhood Connections will be at Grayling High School on August 23<sup>rd</sup> from 1:00 – 3:30 p.m. The main focus will be on Housing issues; The Commissioner indicated DHS caseload is working to improve better service within their caseload; The Community Garden is progressing and has plots available; The Senior Project Fresh will hold a Farmers Market Nutrition Program; Public Health Round Table will be offered in Big Rapids on July 18<sup>th</sup> and Gaylord July 19<sup>th</sup>; Shred Day if offered Saturday, July 14<sup>th</sup> in the parking lot at Spikes Keg 'O Nails; The Commissioner circulated the Crawford County Food Resources for those in need; Housing Commission is trying to expand; Road Commission is going well with \$110,000 to South Branch Township, \$40,000 allocated to Grayling Township for Roberts Road and \$100,000 for Sherwood Forest Subdivision; The Commission attended the MAC Summit in Gaylord where the New Sanitary

Code 2018, HB5752/5753 that is proposed. There is a Group out of Oakland County that has collaboration on foreclosed property and suggest the Township take possession prior to Tax Sale.

**Commissioner Priebe** - The Commissioner indicated NEMSCA is still discussing whether they will form a non-profit agency. They won't address the issue until the financial committee authorizes it.

**Commissioner Pinkelman** - The Commissioner advised there are no Law Enforcement Committee Recommendations to report.

**Commissioner McClain** – The Commissioner advised COA is still reviewing their feedback; The Rotary Club celebrated the new Hanson Hills Pavilion at Hanson Hills and 9 businesses have donated composite picnic tables to hold approximately 150 individuals; The Commissioner advised DHS meets later today.

**Commissioner Anderson** – The Commissioner reported his Personnel & Labor Committee Recommendation. Commissioner advised they are working hard at NEMCSA to have folks work better through governance with Michigan Works, NEMCOG and NEMCSA; The Commissioner advised Brownfield funds could be used to refurbish the Fish Hatchery.

### **Central Dispatch Position**

Motion by Anderson, second by Jamison, to authorize the Sheriff Department to change a part time dispatch position to full time for E-911 Central Dispatch. Roll Call: McClain- aye, Pinkelman – aye, Priebe – aye, Stephenson – aye, Jamison – aye, Anderson – aye, Lewis -aye, Motion Carried.

**Commissioner Stephenson** – The Commissioner advised a new billboard “Prevent Access to Kids” will go up by the School;. Healthy and Productive Marijuana Prevention Group will host a series of meetings on the “Effects of Youth and Aging” at the Kirtland Center; The Commissioner indicated STING is gaining momentum to help prevent deaths that are haunting our community.

**Commissioner Lewis** – The Commissioner reported his Ways & Means Committee Recommendation.

### **NEMCOG Community Corrections Grant**

Motion by Lewis, second by Jamison, to approve the Resolution FY 2019 Community Corrections Grant Application with NEMCOG. Roll Call: Pinkelman – aye, Priebe – aye, Stephenson – aye, Jamison – aye, Anderson – aye, Lewis -aye, McClain – aye, Motion Carried.

### **New Business**

#### **Proposed By-Law Changes**

Planning Commission has requested a change to our proposed Planning Commission By-Laws.

Motion by Pinkelman, second by Jamison, to adopt the proposed amendments to the Planning Commission By-Laws as presented. Roll Call: Priebe – aye, Stephenson – aye, Jamison – aye, Anderson – aye, Lewis -aye, McClain – aye, Pinkelman – aye, Motion Carried.

Motion by Lewis, second by Anderson, to appoint Mark Shunatona to fill the South Branch Board position on the County Planning Commission for a 3 year term ending 12-31-2021. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by Lewis, second by McClain, to appoint Chris Jones to the At Large position on the County Planning Commission for a 3 year term ending 12-31-2021. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Appointments to COA**

Motion by McClain, second by Pinkelman, to reappoint Lorelei King to the Commission on Aging for another 3 year term ending 6-30-2021. Ayes (7) seven, nays (0), absent (0) none, Motion Carried.

Motion by McClain, second by Lewis, to appoint Susan Hensler to the Commission on Aging for a 3 year term ending 6-30-2021. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Motion by McClain second by Lewis, to appoint Gregory Dulkowski to the Commission on Aging for a 2 year term (filling vacancy) ending 6-30-2020. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Extended Public Comment**

Marsha Kpoppa inquired on the Shred Day hours and location. Spikes Keg “O” Nails parking lot from 10 pm – 12 pm.

Carey Jansen inquired if the feasibility study for COA was complete. Commissioner McClain is working on the study for the public.

**Announcements**

County Clerk Sandra Moore indicated the South Branch Township Clerk has resigned and a new appointment is in the process.

**Adjournment**

Motion by Pinkelman, second by Jamison, to adjourn meeting at 11:29 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds