

Crawford County Board of Commissioners

Regular Board Meeting of January 24, 2019

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairperson, Shelly Pinkelman at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 24th day of January, 2019.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Priebe.

Roll Call: Pinkelman, Jamison, Priebe, McClain, Jansen and Powers.

Absent – Lewis.

Sandra Moore, County Clerk-Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Alice Snyder, Lynn Cheney, Shawn Kraycs, Ilene Geiss Wilson, Randall Herman, Angela Cook, Mischelle Warner, Jim Hulbert and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Priebe, second by Jamison, to approve the Minutes for the December 20, 2018 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Organizational Board Minutes

Motion by Priebe, second by Jamison, to approve the Minutes for the January 3, 2019 Organizational Board Meeting with a correction that Jamison is the Delegate to MI Northern Counties and Pinkelman as Alternate; Also add SUDS to Powers Northern Michigan Regional SUDS Entity. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Agenda

Motion by McClain, second by Priebe, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (0) one, Motion Carried.

Conflict of Interest to Declare

Shawn Petri, COOR Superintendent introduced himself and advised he plans to be more in contact with the County and believes in building stronger relationships and partners.

Marcia Koppa, League of Voters invited members to attend a Campaign Finance Network at 2:00 p.m. today at City Hall.

Mischele Warner, MSU Extension Director advised Cooking Matters for Teens is made for teens to learn about healthy eating and cooking. This program consists of six lessons, lasting 2 hours each with a nutrition professional and chef team up to provide interactive lessons to help teens build skills and confidence in making healthy meals and snacks. There is a new program entitled Hero's to Hives, it is a free 9 month bee keeping training program for 18 or older to successfully keep honey bees in northern climates. There is a free Mental Health First Aid program offered to help you identify, understand and respond to signs of mental illnesses and substance use disorders. It is an 8 hour training for adults.

Brief Public Comment – None.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Jamison, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$75,994.82	Gross Payroll	<u>\$7,638.16</u>
Prepaid Invoices	\$42,006.46	Total COPS Fund	\$7,638.16
Gross Payroll	<u>\$293,424.41</u>		
Total General Fund	\$411,425.69	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$201.04
Millage/Road Patrol Fund		Prepaid Invoices	\$2,660.94
Balance from "Open Invoice Report"	\$2,606.07	Gross Payroll	\$7,785.03

Prepaid Invoices	\$1,072.88	Total Building & Zoning Fund	\$10,647.01
Gross Payroll	<u>\$24,161.84</u>		
Total Road Patrol fund	\$27,840.79	Central Dispatch Fund	
plyuing		Balance from "Open Invoice Report"	\$572.44
Sobriety Court		Prepaid Invoices	\$0.00
Prepaid Invoices	\$4,003.42	Gross Payroll	<u>\$27,003.51</u>
Gross Payroll	<u>\$10,068.58</u>	Total Central Dispatch Fund	\$27,575.95
Total Sobriety Court Fund	\$14,072.00		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$0.00
Balance from "Open Invoice Report"	\$4,020.19	Prepaid Invoices	<u>\$160.49</u>
Prepaid Invoices	\$555.96	Total Courthouse Preservation Fund	\$160.49
Gross Payroll	<u>\$20,259.25</u>		
Total Tri-County Court	\$24,835.40	Law Library Fund	
		Balance from "Open Invoice Report"	\$0.00
Friend of the Court		Prepaid Invoices	<u>\$712.37</u>
Balance from "Open Invoice Report"	\$8,472.48	Total Law Library Fund	\$712.37
Prepaid Invoices	\$428.60		
Gross Payroll	<u>\$28,623.07</u>	Family/Probate Court	
Total Friend of the Court	\$37,524.15	Balance from "Open Invoice Report"	\$33,178.86
		Prepaid Invoices	\$0.00
Family Counseling Fund	\$0.00	Gross Payroll	<u>\$16,001.58</u>
Prepaid Invoices	<u>\$0.00</u>	Total Family/Probate Court	\$49,180.44
Total Family Counseling Fund	\$0.00		
		Sports Complex Fund	
Airport Fund		Balance from "Open Invoice Report"	\$842.50
Balance from "Open Invoice Report"	\$351.39	Prepaid Invoices	<u>\$146.02</u>
Prepaid Invoices	\$2,720.87	Total Sports Complex fund	\$988.52
Gross Payroll	<u>\$77.45</u>		
Total Airport Fund	\$3,149.71	Social Services Fund	
		Prepaid Invoices	<u>\$70.00</u>
DHD#10 Fund		Total Social Services Fund	\$70.00
Prepaid Invoices	<u>\$827.87</u>		
Total DHD#10 Fund	\$827.87	Veterans Service Fund	
		Balance from "Open Invoice Report"	\$1,010.88
Landfill/Maintenance Fund		Prepaid Invoices	\$998.97
Balance from "Open Invoice Report"	\$1,120.92	Gross Payroll	<u>\$3,734.19</u>
Prepaid Invoices	\$16,150.72	Total Veterans Service Fund	\$5,744.04
Gross Payroll	<u>\$4,020.31</u>		
Total Landfill/Maintenance fund	\$21,291.95	Homeland Security Fund	
		Balance from "Open Invoice Report"	\$49,597.45
MSU Cooperative Extension Fund		Prepaid Invoices	<u>\$0.00</u>
Balance from "Open Invoice Report"	\$0.00	Total HSGP Fund	\$49,597.45
Prepaid Invoices	\$0.00		
Gross Payroll	<u>\$482.51</u>	Indigent Defense Fund	
Total MSU fund	\$482.51	Prepaid Invoices	<u>\$23,667.00</u>
		Total Indigent Defense Fund	\$23,667.00
GIS Fund			
Balance from "Open Invoice Report"	<u>\$2,003.13</u>		
Total GIS Fund	\$2,003.13		

Roll Call: Jamison – aye, Jansen – aye, Lewis - absent, McClain – aye, Pinkelman – aye, Priebe – aye, Powers – aye, Motion Carried.

COA Update / Agency Evaluation / Testimonials

Commission on Aging Director, Alice Snyder appeared with Lynn Cheney to present the Annual Report through a power point presentation identifying budget Information of total revenues and expenditures; In Home Services; Meal Programs; Medicare/Medicaid Assistance; Senior Activities; and Volunteerism. The presentation identified the taxable value is gradually going up and annual revenue increase with Grants at the highest level in 9 years. Private donations have helped offset costs. The Program has expanded with total revenues \$911,003 and Expenditures \$895,586 with 3 months held in the contingency fund.

There are presently 46 Senior Center Activities offered and attended by 810 unduplicated people and the list is growing. Average attendance is 886 with a daily visitor county of 64 with most people reached through concerts and 127 participants in weekly bingo activity.

There were 538 boxes of Food Commodities delivered to 56 people; 297 hours were spent on counseling 256 seniors with their Medicaid and Medicare benefits; 211 seniors received "Senior Project Fresh" farm market coupons; 87 loans of medical equipment; 648 people received assistance thru our Advocacy services; 122 Medical Transports were provided to 28 individuals. It appears Homemaking, Respite & Home Services go up & down. Commission on Aging is still looking for a new facility and want to join with a community center within the City purchased property along M-72 East. Dial a ride is offering more services for seniors and COA. COA is looking to replace cloth meal bags at \$1 a bag.

MSU Extension Program Update

Angela Cook, MSU Program Coordinator has started a Cloverbud Club for 5-7 year old's on January 15th. This is an 8-week introduction to 4-H where each week the activity ties to one of the 4 H's (head, hands, heart, health). The first week the kids learned the Pledge of Allegiance, and the following 4-H Pledge:

"I pledge...my head to clearer thinking, my heart to greater loyalty,
my hands to greater service, my health to better living.

For my club, my community, my country, and my world."

Every club meeting begins by reciting the 2 pledges as the first step of being a 4-H member.

A recently approved volunteer and Ms. Cook intend to start a club for middle school-aged youth that will introduce them to the trades. They envision the club as a feeder program to the work-based internship program starting at the high school.

Ms. Cook has a potential volunteer interested in starting a crochet club for youth ages 10-19. The kids will learn to crochet and then ideally make baby blankets for the annual baby shower thrown by the Child Protection Council. This is a great opportunity for youth to learn a new skill while participating in a community service project.

There is the 21st Century Community Learning Center grant opportunity to pull together people with the skills and abilities to write the grant. Ms. Cook indicated she is always looking for a team of individuals to recruit volunteers to fulfill community needs.

Approval Correspondence

Motion by Jamison, second by Priebe, to accept the correspondence as presented.
Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Correspondence

1. Bay County Board – Resolution to veto any legislation that changes existing law pertaining to the duties of the Governor, Secretary of State and Attorney General.
2. Bay County Board – Resolution urging Legislators to immediately commence the process of revising the Medicate Prescription Drug Bill of 2003 to allow negotiating lower drug prices and the importation of identical, cheaper drugs from Canada and elsewhere.
3. Wexford County Board – Resolution opposing Senate Bill 1031.
Motion by Jamison, second by Jansen, to request the Controller to prepare a resolution in opposition to Senate Bill 1031. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.
4. Kevin Schoen, CEO & Founder of new fiber optic cables.
5. USDA – US Forest Service proposed new recreation fees. Commissioner Jansen indicated this only affects Kneff Lake in Crawford County and the fees are going from \$15 to \$45.

6. Minutes of JLUS Technical & Policy Committee Meeting – Camp Grayling Joint Military Training Center.
7. Crawford Roscommon Conservation District – 2018 Annual Report.

Unfinished Business – None.

Department Reports

Sheriff Report

Shawn Kraycs, Sheriff requested approval to submit an application for the security of Camp Grayling Military contract. The contract must be completed and filed by February 4th.

Motion by Priebe, second by Jamison, to support Crawford County Sheriff and authorize him to submit a three year contract to the Department of Military Affairs to provide security for Camp Grayling, MAPES and the Army Airfield. Roll Call: Jansen – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

The Sheriff announced Jail Administrator Randall Baerlocher has offered his retirement effective March 22, 2019. Applications were reviewed and the Sheriff offered the Jail Administrator position to Sgt Mike Gammicchia. This now vacates a road position, so the Sheriff is looking to hire a new road deputy.

Sheriff Kraycs advised he is looking to create a joint position with the Grayling City Charter for a STING undercover officer. This will give Crawford County a member on the team as the Opioid epidemic is on the rise.

Emergency Management

Emergency Manager, Doug Pratt advised he is working on a couple projects. He received the CCDP Grant which will end in July. This grant is a multi year contract with a list of items, by the end of year 3 all townships should be on board. EM Pratt is seeking 10,000 more 911 signs. Mr. Pratt put in for mitigation for tree removal. Mr. Pratt submitted a grant last week to be awarded by February 1st. There was a 1st cycle drill at the hospital on December 14th, and will have another drill this summer.

Clerk/Register Report

County Clerk/Register Sandra Moore submitted members with the Committee Assignments and Elected Official List for 2019. The Clerk/Register also provided members with Public Act 1879 – No. 12 to organize the County of Crawford and noted the county seat was in the village of Cheney, in Centerplains Township before the county re-organized.

Controller Report

Controller Paul Compo advised I-pads are in but not programmed and available yet.

Memo of Understanding

Controller Compo advised the main objection is a floor of 500' near both airports. Otsego County Commissioner Ken Glasses requested this be brought before the Board. Airport Manager David Pflum reviewed the map and agreed it would negatively impact civilian traffic.

The Camp is getting more information and the county may want to defer the issue at this time.

Motion by Jansen, second by McClain, to defer the issue until next meeting to obtain more information. Ayes (4) four, nays (2) two, absent (1) one, Motion Carried.

Camp Community Council

Before retirement, General Vadnias requested review of the Camp Community Council group and the group is moving forward, bylaws are being written and they have requested a county representative for the board. The Controller advised he is interested in serving in that capacity. Chairperson Pinkelman appointed Controller/Administrator Compo as the delegate to Camp Community Council and she will be the Alternate.

Commissioner Jansen out at 11:40 a.m. to 11:43 a.m.

CASA

CASA grant was denied and they would like to move forward and build a practice field. Volunteers would be used and waivers will be signed. Building Department would want to look over the site plan and their intentions. The proposal is rushed a bit and the Controller suggested a presentation be made as funding may be of concern.

Motion by Priebe, second by Jamison, to request a presentation by CASA, to allow the Board ample time to review the site plan and funding issues. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Medical Examiner Agreement

Controller Compo advised the Medical Examiner agreement is being reviewed by the Prosecutor's office and will come before the board in February. The Controller indicated he hopes to have a June 1st start date through Frederic Township.

Jail Roof Top Units

Another roof top unit died due to a cracked heat exchanger. A replacement unit has been ordered between \$8,650 - \$10,000. The Controller identified the many problems we have had with the units in the past, as repairs are many as they are aging.

The Controller inquired who would like to attend the MAC Conference on March 25 – 27, 2019. Commissioners Pinkelman, Jansen and Jamison shared interest.

Auditors are here this week working on the 2018 Audit.

W'2s and 1099's have been issued.

Recess at 12:00 p.m and resumed at 12:05

New Business

Resolution to Adopt the Crawford County Community Wildfire Protection Plan 1242019

Emergency Manager Doug Pratt requested the county expand our current community Wildfire Protection Plan (CWPP) by proposing to perform the following to a total price of \$47,400.

Motion by Priebe, second by Jamison, to authorize the County to enter into the Resolution to Adopt the Crawford County Community Wildfire Protection Plan 1242019 – CWPP. Roll Call: Lewis – absent, Jamison – aye, Jansen – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

Commissioner's Report

Commissioner Jamison – Commissioner Jamison advised she has no Personnel & Labor Committee recommendations to make. The Commissioner indicated the Housing Commission will meet later today. Dial-A-Ride is offering more services and extended hours. Collaborative Body is seeing more movement.

Commissioner Priebe - The Commissioner advised she had no Law Enforcement Committee recommendations to make. Hanson Hills is coming along well with more activities and looking at final plans of expansion. NEMSCA will be at Kirtland College on February 1st at noon.

Commissioner Pinkelman – The Commissioner advised she will attend the Health Department meeting tomorrow and invited Commissioner Jamison to attend.

Commissioner McClain –The Commissioner reported the Ways & Means Committee recommendations. DHHS universal caseload is not working as 17,000 phone calls with 11 employees since October. The Commissioner announced the state is mandating phone calls be made within 24 hours, and even with overtime they are not able to make it all work. Commission on Aging gave a presentation Tuesday night.

Executive Session Minutes

Motion by McClain, second by Jansen, to review Attorney Client Engagement for legal services with Clark Hill PLC and request the Treasurer and Chief Deputy Treasurer to be present through the session. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Motion by McClain, second by Jansen, to approve the Executive Session Minutes of January 3, 2019 as read. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Motion by McClain, second by Priebe, to authorize the Controller to sign the letter of engagement legal service for Clark Hill as discussed in the Executive Session of January 3, 2019. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner Jansen – The Commissioner advised she met with Lt Col Burrell and Camp Commander Col Hallenbeck to resolve the issues and priority's with next action items. They are working on a new program and laser range finder to get a better assessment. The Commissioner attended the NEMCOG and Road Commission meetings.

Commissioner Powers – The Commissioner advised she attended the Mental Health Meeting in Cadillac and learned our county has a Family Automated Screening Tool for family needs.

Commissioner Lewis – The Commissioner was absent.

Extended Public Comment

Crawford AuSable School Board Member, Jim Hulbert advised the hiring of a new Superintendent is getting closer. The gym addition is moving forward with a plan to start building in the spring with a fall opening. Mr. Hulbert advised the elementary school is running out of space and they are looking to move the 5th grade to the middle school. The early learning program is being reviewed. Mr. Hulbert advised the school loses kids from Foster Care or placement. Mr. Hulbert announced that Lewis Madill is now the President of the School Board.

League of Women Voters Representative, Marcia Koppa invited members to a Michigan Campaign Finance Network presentation today at 2:00 pm at City Hall.

Announcements

Commissioner Jansen announced State Representative Daire Rendon will be at Goodale's Bakery next Friday (February 1st).

Commissioner Priebe announced that Hanson Hills Down Hill Canoe Races are making a comeback.

Commissioner Pinkelman advised Frederic Township has a meeting tonight to discuss community needs from electric; internet; zoning; medical marijuana laws; etc.

Adjournment

Motion by McClain, second by Jansen, to adjourn at 12:34 p.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Shelly Pinkelman, Chairperson
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds