

Crawford County Board of Commissioners

Regular Board Meeting of October 25, 2018

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 25th day of October, 2018.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Stephenson, Anderson, Jamison, McClain, Pinkelman and Priebe.

Absent – Lewis..

Sandra Moore, County Clerk - Register of Deeds - Present.

Paul Compo, County Controller - Present.

Others present at various times: Doug Pratt, Hannah Dysinger, Mischelle Warner, Jeanne Brown, Angela Cook, Nicole Wethington, Jamie Greer, Tom Steffen, Ilene Geiss-Wilson and Dan Sanderson.

Approval of the Regular Board Minutes

Motion by Pinkelman, second by Priebe, to approve the Minutes for the September 27, 2018 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Approval of the Agenda

Motion by Pinkelman, second by McClain, to accept the agenda as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Conflict of Interest Declared – None.

Brief Public Comment - None.

Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Pinkelman, to authorize payment of the following prepaid bills and claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$14,141.83	Gross Payroll	<u>\$14,696.55</u>
Prepaid Invoices	\$185,456.94	Total COPS Fund	\$14,696.55
Gross Payroll	<u>\$478,106.83</u>		
Total General Fund	\$677,705.60	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$3,067.35
Millage/Road Patrol Fund		Prepaid Invoices	\$255.44
Balance from "Open Invoice Report"	\$52.98	Gross Payroll	<u>\$12,089.65</u>
Prepaid Invoices	\$4,774.97	Total Building & Zoning Fund	\$15,412.44
Gross Payroll	<u>\$53,726.53</u>		
Total Road Patrol fund	\$58,554.48	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$0.00
Sobriety Court		Prepaid Invoices	\$2,353.19
Prepaid Invoices	\$14,895.03	Gross Payroll	<u>\$50,465.48</u>
Gross Payroll	<u>\$14,806.30</u>	Total Central Dispatch Fund	\$52,818.67
Total Sobriety Court Fund	\$29,701.33		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$0.00
Balance from "Open Invoice Report"	\$38.00	Prepaid Invoices	<u>\$1,512.90</u>
Prepaid Invoices	\$4,538.93	Total Courthouse Preservation Fund	\$1,512.90
Gross Payroll	<u>\$30,369.06</u>		
Total Tri-County Court	\$34,945.99	Family/Probate Court	
		Balance from "Open Invoice Report"	\$97.27
Friend of the Court		Prepaid Invoices	\$47,544.98
Balance from "Open Invoice Report"	\$189.90	Gross Payroll	\$24,989.41

Prepaid Invoices	\$3,678.63	Total Family/Probate Court	\$72,631.66
Gross Payroll	<u>\$45,607.96</u>		
Total Friend of the Court	\$49,476.49	Sports Complex Fund	
		Prepaid Invoices	<u>\$467.87</u>
Airport Fund		Total Sports Complex fund	\$467.87
Balance from "Open Invoice Report"	\$0.00		
Prepaid Invoices	\$384.18	Social Services Fund	
Gross Payroll	<u>\$94.46</u>	Prepaid Invoices	<u>\$297.56</u>
Total Airport Fund	\$478.64	Total Social Services Fund	\$297.56
DHD#10 Fund		Veterans Service Fund	
Prepaid Invoices	<u>\$737.18</u>	Balance from "Open Invoice Report"	\$1,204.79
Total DHD#10 Fund	\$737.18	Prepaid Invoices	\$4,091.81
		Gross Payroll	<u>\$6,175.83</u>
Landfill/Maintenance Fund		Total Veterans Service Fund	\$11,472.43
Balance from "Open Invoice Report"	\$1,169.13		
Prepaid Invoices	\$35.68	Homeland Security Fund	
Gross Payroll	<u>\$6,668.27</u>	Balance from "Open Invoice Report"	\$0.00
Total Landfill/Maintenance fund	\$7,873.08	Prepaid Invoices	<u>\$5,000.00</u>
		Total HSGP Fund	\$5,000.00
MSU Cooperative Ex VERTICAVERTitension Fund			
Balance from "Open Invoice Report"	\$0.00	Brownfield Redevelopment Authority	
Prepaid Invoices	\$0.00	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	<u>\$652.58</u>	Prepaid Invoices	<u>\$8,467.50</u>
Total MSU fund	\$652.58	Total BRA Fund	\$8,467.50
GIS Fund		P.R.E. Fund	
Balance from "Open Invoice Report"	<u>\$1,783.75</u>	Balance from "Open Invoice Report"	<u>\$3,049.05</u>
Total GIS Fund	\$1,783.75	Total P.R.E. Fund	\$3,049.05
Sheriff's Youth Services Fund		Correction Officers Training Fund	
Balance from "Open Invoice Report"	<u>\$200.00</u>	Balance from "Open Invoice Report"	<u>\$100.00</u>
Total Sheriff's Youth Services Fund	\$200.00	Total Correction Officers Fund	\$100.00

Roll Call: Anderson – aye, Jamison – aye, Lewis - absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Motion Carried.

Approval Correspondence

Motion by Priebe, second by McClain, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Correspondence

1. Bay County Board – Resolution Opposing the Legalization of Marijuana for General Use; Oppose the DNR Plan to Eliminate Baiting & Sale of Bait; Opposition to SB 1031.
2. Houghton County Board – Resolution Supporting Ojibway Correctional Facility.
3. Road Commission – Notice of Projects Affected by Labor Dispute.
4. Grayling Charter Township – Rezoning of Property off North Down River Road.
5. Berrien County Board – Resolution Opposing the Legalization of Non-Medical and Recreational Marijuana.

MSU Extension Annual Report

MSU Extension District 4 Coordinator, Mischelle Warner represented the 2017 Annual Report to the Board. Over the past year, MSU Extension partnered with Crawford County to continue

strengthening youth, families, businesses and communities. Your MSU Extension staff members, grounded in local relationships, serve by bringing the university's research and resources to provide outreach and education in the areas Crawford County residents need most. From diabetes education to 4-H to personal finance programs and from youth to senior audiences, MSU Extension provides education to help Crawford County residents improve their lives. MSU Extension is passionate about serving and thanked the board for their continued support of MSU Extension. In Crawford County, over 1,411 youth are involved in 4-H and other youth development programs. 2,160 Crawford adults and youth in SNAP-Ed programs, 77 adults participated in small group diabetes education classes. District Director Warner advised MSU dispersed \$300,056 in financial aid to Crawford students and \$1,856,814 in total economic impact in Crawford County with \$22,216 spending with local businesses. Program highlights were listed with Supporting Family Health & Nutrition, Empowering Crawford Youth, Agriculture & Agribusiness, MSU Extension & Place-based Stewardship Education (PBSE), Engaging Future Leaders and Leadership & Engagement. Jeanne Brown - SNAP Educator, Angela Cook-Jensen – 4-H Program Coordinator, Nicole Wethington – Disease Prevention & Management, Jamie Greer – Support Staff introduced themselves and spoke about their roles in the various programs offered.

MSHDA Modular Pilot Program

Tom Steffan, President of Northern Michigan Housing Development and Housing Director Hannelore Dysinger, Director of Crawford County Housing Commission presented the MSHDA Modular Pilot Program. Mr. Steffan advised that 51% of families living in Grayling are in the low to moderate income category, Grayling has an improving economy with the new manufacturer particle board plant ARAUCO to start up soon with a job creation of 200 permanent employees. Grayling has a need for workforce housing as there are few 3 bedroom rentals available, and they have support from the community for new housing. They are looking at potential sites for modular housing in either Viking Village or the Hospitality House site of 7 acres. Review of modular floor plan and units can be delivered to the site for \$55 - \$100 per square foot and are looking at a 16 week construction time frame. The Board voiced concern that the project will go out for local bids.

Department Reports

Clerk/Register Report

The Clerk advised the Road Commission public hearing to increase members from 3 to 5 will be in the November 8th Avalanche issue.

Controller Report

District Court Magistrate Services

The Controller indicated the Court is requesting the appointment of Cindy Goldman as County Magistrate, there will be no increase in pay and will offer increased coverage.

Motion by Pinkelman, second by Priebe, to authorize the Court to appoint Cindy Goldman as Magistrate for Crawford County District Court. Roll Call: Jamison – aye, Lewis – absent, McClain – aye, Pinkelman – aye, Priebe – aye, Stephenson - aye, Anderson – aye, Motion Carried.

The Controller advised he had a Human Resource Audit and they liked everything but the Handbook.

The Draft MOA with Hospital is in the Prosecutors office awaiting review.

The CCAB has decided to pursue a displaced threshold on runway 5 and NOT remove trees. The CCAB is looking into the possibility of allocated dollars being used on the other 3 runway ends.

Budget Amendments

Motion by Priebe, second by Jamison, to approve the \$11,000 budget amendments to bring the General Fund Budget to \$5,836,234. Roll Call: Lewis – absent, McClain – aye, Pinkelman -aye, Priebe – aye, Stephenson – aye, Anderson = aye, Jamison – aye, Motion Carried.

Opioid Litigation Update

The Controller advised there are 600 to 1,200 opioid cases across the country and 55 in Michigan alone. There is a dismissal motion being referred to a Federal Magistrate for an opinion. The Magistrate recommended denying motions to dismiss in most cases. The Bellwether cases were identified with 2 cases in the City of Chicago, Summit County, Ohio, Cabell County, West Virginia, Monroe County, Michigan and Broward County, Florida. The Timeframe extended from March to Fall of 2019.

Unfinished Business – None.

Commissioners Reports

Commissioner Jamison – The Commissioner advised the Housing Commission Meeting is later today.

Commissioner Priebe – The Commissioner indicated Hanson Hills will be meeting every other month now.

Commissioner Pinkelman - The Commissioner advised she has no Law Enforcement Committee recommendations to report.

Commissioner McClain – The Commissioner reported the Ways & Means Committee recommendations due to Commissioner Lewis’ absence.

Northern Market / Food Hub

Motion by McClain, second by Anderson, to authorize the Board to write a letter of Support to the Michigan Economic Development Corporation (MEDC) for the construction of the Northern Market and Food Hub in the City of Grayling. Ayes (6) six, ayes (0) none, absent (1) one, Motion Carried.

Community Mediation – Resolution Proclaiming 10-18-18 as Conflict Resolution Day

Motion by McClain, second by Priebe, to adopt a resolution proclaiming Thursday, October 18, 2018 as Conflict Resolution Day. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Inter-Local Governmental Agreement/Frederic Township

Motion by McClain, second by Priebe, to authorize the Board to enter into the Inter-local Governmental Agreement between the County and Frederic Township for Emergency Management Services through November 30, 2020. Roll Call: McClain – aye, Pinkelman -aye, Priebe – aye, Stephenson – aye, Anderson = aye, Jamison – aye, Lewis – absent, Motion Carried.

Brownfield Assessment Coalition

Motion by McClain, second by Pinkelman, to enter into the Brownfield Assessment Coalition Memorandum of Agreement between Crawford, Iosco, Ogemaw and Roscommon Counties and the Michigan Department of Environmental Quality (MDEQ). Roll Call: Pinkelman -aye, Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis – absent, McClain – aye, Motion Carried.

Brownfield Site Assessment Grant for the U.S. EPA

Motion by McClain, second by Priebe, to extend support for a Brownfield Site Assessment Grant from the U.S. Environmental Protection Agency (U.S. EPA). Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Agreement for Extension Services

Motion by McClain, second by Pinkelman, to enter into an agreement for Extension Services between the County Board and the Board of Trustees of Michigan State University Extension. Roll Call: Priebe – aye, Stephenson – aye, Anderson - aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman -aye, Motion Carried.

Special Revenue Fund Budget Amendments

Motion by McClain, second by Priebe, to recommend the Board adopt the following Special Revenue Fund Budget Amendments:

DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 211 - SPECIAL PROJECTS FUND			
AMENDED BUDGET	\$15,500.00	\$2,000.00	
211-211-800.000	OTHER SERVICES & CHARGES		\$2,000.00
TOTAL		\$15,500.00	\$4,000.00
FUND 218 - SPORTS COMPLEX REDEVELOPMENT FUND			
AMENDED BUDGET	\$13,000.00	\$6,500.00	
218-000-800.000	OTHER SERVICES & CHARGES		\$4,000.00
TOTAL		\$13,000.00	\$10,500.00
FUND 225 - DISTRICT HEALTH DEPARTMENT # 10 FUND			
AMENDED BUDGET	\$101,000.00	\$101,000.00	
225-601-695.100	TRANSFERS IN OTHER FUNDS	\$2,000.00	
225-601-885.000	GRANT EXPENSES		\$2,000.00
TOTAL		\$103,000.00	\$103,000.00
FUND 243 - BROWNFIELD REDEVELOPMENT FUND			
AMENDED BUDGET			
243-243-560.000	\$10,000.00	\$10,000.00	
243-243-818.000	BROWNFIELD LOAN PROCEEDS	\$4,000.00	
243-243-935.000	CONTRACT SERVICES		\$8,000.00
TOTAL	SERVICE CONTRACT		(\$4,000.00)
		\$14,000.00	\$14,000.00
FUND 249 - BUILDING SAFETY FUND			
AMENDED BUDGET			
249-999-402.000	\$159,600.00	\$159,600.00	
249-248-699.100	FUND BALANCE TRANSFER	\$3,000.00	
TOTAL	TRANSFERS IN	(\$3,000.00)	
		\$159,600.00	\$159,600.00
FUND 251 - SHERIFF'S YOUTH SERVICES FUND			
AMENDED BUDGET			
251-354-699.100	\$12,000.00	\$12,000.00	
251-354-402.000	FUND BALANCE TRANSFER	\$3,000.00	
251-354-800.010	REVENUE, MISCELLANEOUS	(\$2,000.00)	
TOTAL	NON GRANT EXPENSES		\$1,000.00
		\$13,000.00	\$13,000.00
FUND 256 - DEEDS AUTOMATION FUND			
AMENDED BUDGET	\$18,500.00	\$18,500.00	
256-228-699.100	TRANSFERS IN FROM OTHER FUNDS	\$12,500.00	

256-228-999.070	TRANSFERS TO OTHER FUNDS		\$12,500.00
TOTAL		\$31,000.00	\$31,000.00
DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 272 - 2017 HOMELAND SECURITY GRANT PROGRAM FUND			
AMENDED BUDGET	\$15,000.00	\$15,000.00	
272-272-543.000	FEDERAL GRANT REIMBURSEMENTS	\$10,000.00	
272-272-809.000	ADMINISTRATIVE EXPENSES		\$10,000.00
TOTAL		\$25,000.00	\$25,000.00
DESCRIPTION	LINE ITEM	REVENUE	EXPENSE
FUND 292 - CHILD CARE FUND	\$812,340.00	\$812,340.00	
292-999-402.000	FUND BALANCE TRANSFER	\$45,000.00	
292-669-699.100	TRANSFERS IN FROM OTHER FUNDS	\$78,550.00	
292-669-575.000	PARENT GOVERNMENTAL COLLECTIONS	(\$28,500.00)	
292-667-678.000	REIMBURSEMENTS, OTHER	(\$50,000.00)	
292-667-844.100	RESIDENTIAL CARE - PRIVATE IN STATE		\$45,000.00
TOTAL		\$857,390.00	\$857,340.00

Roll Call: Stephenson – aye, Anderson - aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman -aye, Priebe – aye, Motion Carried.

General Fund Budget Amendments

Motion by McClain, second by Anderson, to adopt the following General Fund Budget Amendments in the amount of \$288,000.00:

JOURNAL ENTRY
POST DATE: 09/30/2018 ENTERED BY: PAUL
ENTRY DATE: 10/11/2018 JOURNAL: BA

DESCRIPTION: GF AMENDMENTS 10082018

GL #	DESCRIPTION	REVENUE	EXPENSES
	BEGINNING BALANCE	\$5,703,234.00	\$5,703,234.00
101-125-699.090	REVENUE SHARING GENL FUND		\$110,000.00
101-215-612.500	RECORDING FEES, TECHNOLOGY		\$14,500.00
101-253-699.100	TRANSFERS IN--FROM OTHER FUNDS		\$53,000.00
101-301-544.300	ORV GRANT REIMBURSEMENT		\$2,000.00
101-333-602.000	COURT COSTS - BAILIFF		\$5,500.00
101-999-402.000	FUND BALANCE TRANSFER		\$67,000.00
101-999-699.100	TRANSFERS IN FROM OTHER FUNDS		\$15,000.00
101-101-935.000	SERVICE CONTRACT		\$1,000.00
101-130-717.000	SHORT TERM DISABILITY		\$5,000.00
101-130-724.500	RETIREMENT - DC	\$5,000.00	
101-130-801.214	TRANSFER TO SHARED COURT FUND		\$10,000.00
101-130-801.292	TRANSFER TO CCF		\$128,500.00
101-137-804.000	ATTORNEY FEES--CONTRACT		\$7,000.00
101-215-724.000	RETIREMENT		\$3,000.00
101-223-703.030	SALARY--STAFF	\$6,000.00	
101-225-703.040	WAGES-HOURLY STAFF		\$2,000.00
101-229-715.000	FICA	\$3,000.00	
101-229-935.000	SERVICE CONTRACT		\$1,000.00
101-233-729.000	POSTAGE	\$10,000.00	
101-233-935.000	SERVICE CONTRACT		\$2,500.00
101-253-722.000	WORKMANS COMPENSATION		\$2,500.00
101-258-935.500	FILE CONVERSION EXPENSES		\$5,500.00
101-265-924.000	ELECTRICITY		\$14,000.00
101-301-703.100	WAGES -- DEPUTIES		\$40,000.00
101-336-724.000	RETIREMENT	\$7,500.00	
101-337-703.100	WAGES -- DEPUTIES		\$4,000.00
101-351-703.140	WAGES -- CORRECTIONS OFFICER		\$18,000.00
101-353-703.140	WAGES, CORRECTIONS OFFICERS		\$1,000.00
101-426-818.000	CONTRACT SERVICES		\$500.00
101-430-703.040	WAGES-HOURLY STAFF		\$500.00
101-648-837.000	AUTOPSY EXPENSE		\$5,000.00
101-850-724.000	RETIREMENT	\$2,500.00	
101-965-999.020	TRANSFER OUT TECHNOLOGY FUND		\$24,000.00
JOURNAL TOTAL		\$288,000.00	\$288,000.00

Roll Call: Anderson - aye, Jamison – aye, Lewis – absent, McClain – aye, Pinkelman -aye, Priebe – aye, Stephenson – aye, Motion Carried.

Resolution Honoring Deputy Jeff Pendergraft

Motion by McClain, second by Pinkleman, to adopt a Resolution of support for the retirement of Deputy Jeff L. Pendergraft. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner Anderson - The Commissioner reported his Personnel and Labor Committee recommendation.

Library Re-Appointment

Motion by Anderson, second by McClain, to reappoint Paul Bailey to the Library Board for another five (5) year term expiring 10-31-2023. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Commissioner Lewis – The Commissioner was absent and Commission McClain previously reported the Ways & Means Committee recommendations.

Commissioner Stephenson – The Commissioner advised he had nothing to report.

New Business – None.

Citizens to Speak – None.

Announcements - None.

Adjournment

Motion by Pinkelman, second by McClain, to adjourn meeting at 11:55 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Dave Stephenson, Chairman
Board of Commissioners

Sandra Moore
County Clerk/Register of Deeds