

# Crawford County Board of Commissioners

## Regular Board Meeting of November 29, 2018

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Dave Stephenson at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 29th day of November, 2018.

Invocation by Commissioner Stephenson.

Pledge of Allegiance led by Commissioner Anderson.

Roll Call: Stephenson, Anderson, Jamison, Lewis, McClain and Priebe.

Absent – Pinkelman.

Sandra Moore, County Clerk/Register of Deeds - present.

Paul Compo, County Controller - present.

Others present at various times: Kirk Wakefield, Don Babcock, Marsha Koppa, Carey Jansen, Verna Meharg, Gary Summers, Jim Hulbert, Gary Neuman, Roger Popp, Ryan Halstead, Sherry Powers, Ilene Geiss-Wilson, Doug Pratt and Dan Sanderson.

Sheriff Shawn Kraycs was sworn in prior to this meeting.

### Approval of the Regular Board Minutes

Motion by Lewis, second by Priebe, to approve the Minutes for the October 25, 2018 Regular Board Meeting as presented. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Approval of the Agenda

Motion by McClain, second by Anderson, to amend the agenda to include the letter from Roger Popp at the Public Hearing. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Conflict of Interest Declared – None.

### Brief Public Comment

Sheriff Kirk Wakefield thanked Commissioners for their many years of support.

### Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by McClain, to authorize payment to the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$69,115.91	Gross Payroll	<u>\$10,481.47</u>
Prepaid Invoices	\$152,195.56	Total COPS Fund	\$10,481.47
Gross Payroll	<u>\$316,434.14</u>		
Total General Fund	\$537,745.61	Building & Zoning Fund	
		Balance from "Open Invoice Report"	\$5,797.92
Millage/Road Patrol Fund		Prepaid Invoices	\$301.97
Balance from "Open Invoice Report"	\$65.00	Gross Payroll	<u>\$7,623.05</u>
Prepaid Invoices	\$791.46	Total Building & Zoning Fund	\$13,722.94
Gross Payroll	<u>\$37,165.42</u>		
Total Road Patrol fund	\$38,021.88	Central Dispatch Fund	
		Balance from "Open Invoice Report"	\$357.86
Sobriety Court		Prepaid Invoices	\$583.04
Prepaid Invoices	\$6,430.59	Gross Payroll	<u>\$32,749.23</u>
Gross Payroll	<u>\$9,618.50</u>	Total Central Dispatch Fund	\$33,690.13
Total Sobriety Court Fund	\$16,049.09		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$0.00
Balance from "Open Invoice Report"	\$0.00	Prepaid Invoices	<u>\$9,659.12</u>
Prepaid Invoices	\$9,342.34	Total Courthouse Preservation Fund	\$9,659.12
Gross Payroll	<u>\$19,154.14</u>		
Total Tri-County Court	\$28,496.48	Law Library Fund	
		Balance from "Open Invoice Report"	\$337.37
Friend of the Court		Prepaid Invoices	\$0.00

Balance from "Open Invoice Report"	\$527.19	Total Law Library Fund	\$337.37
Prepaid Invoices	\$450.21		
Gross Payroll	\$27,956.35	Family/Probate Court	
Total Friend of the Court	\$28,933.75	Balance from "Open Invoice Report"	\$0.00
		Prepaid Invoices	\$4,165.25
		Gross Payroll	\$16,611.27
		Total Family/Probate Court	\$20,776.52
Airport Fund			
Balance from "Open Invoice Report"	\$0.00	Remonumentation Fund	
Prepaid Invoices	\$279.96	Balance from "Open Invoice Report"	\$0.00
Gross Payroll	\$65.94	Prepaid Invoices	\$12,863.00
Total Airport Fund	\$345.90	Total Remonumentation Fund	\$12,863.00
DHD#10 Fund		Sports Complex Fund	
Prepaid Invoices	\$381.55	Prepaid Invoices	\$539.86
Total DHD#10 Fund	\$381.55	Total Sports Complex fund	\$539.86
Landfill/Maintenance Fund		Social Services Fund	
Balance from "Open Invoice Report"	\$4,688.39	Prepaid Invoices	\$1,566.39
Prepaid Invoices	\$0.00	Total Social Services Fund	\$1,566.39
Gross Payroll	\$4,810.59		
Total Landfill/Maintenance fund	\$9,498.98	Veterans Service Fund	
		Balance from "Open Invoice Report"	\$0.00
MSU Cooperative Extension Fund		Prepaid Invoices	\$2,219.98
Balance from "Open Invoice Report"	\$17,893.00	Gross Payroll	\$4,483.73
Prepaid Invoices	\$0.00	Total Veterans Service Fund	\$6,703.71
Gross Payroll	\$457.43		
Total MSU fund	\$18,350.43		
GIS Fund		Indigent Defense Fund	
Balance from "Open Invoice Report"	\$382.50	Prepaid Invoices	\$7,700.00
Total GIS Fund	\$382.50	Total Indigent Defense Fund	\$7,700.00
		Concealed Pistol Permit Fund	
		Balance from "Open Invoice Report"	\$0.00
		Prepaid Invoices	\$380.82
		Gross Payroll	\$0.00
		Total Concealed Pistol Permit Fund	\$380.82

Roll Call: Anderson – aye, Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – absent, Priebe – aye and Stephenson - aye, Motion Carried.

### Approval Correspondence

Motion by McClain, second by Lewis, to accept the correspondence as submitted. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

### Correspondence

1. DNR – Audit of State Owned surplus land between Dec 11, 2018 and Jan 9, 2019.
2. DNR – Notice of Purchase of Land in Frederic Township.
3. DNR – Michigan Natural Resources Trust Fund to purchase 1,010 acres in Frederic.
4. Huron County Board – Resolution opposing SB 396.
5. DNR – Notice of Estimated PILT Payments in the amount of \$15,300.00.
6. Martin Howrylak, State Representative – 20 House Bills with bipartisan sponsorship heard into legislation.
7. Retirement Luncheon for Sheriff Wakefield – Thursday, November 29, 2018 at noon.
8. Livingston County Board – Resolution in Support of House Bill 4986.
9. Northern Lower Peninsula – Road Inventory review 2018 summary.

### Road Commission Public Hearing

Motion by Priebe, second by Jamison, to open the Public Hearing to review the option to change the Road Commission from 3 to 5 members at 10:30 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

Chairman Stephenson opened the Public Hearing for comment.

Road Commissioner Ryan Halstead identified the pros & cons to the request and identified it would cost the Road Commission \$100,000 over the next 6 years for 2 new members.

Lovells Township Supervisor Gary Newman advised he is in support of district representation.

In coming Commissioner Carey Jansen inquired on the history of why the increase was necessary.

Board Chairman advised Commissioner Pinkelman requested the issue be reviewed.

Commissioner Jamison advised there is a problem when 1 member is absent as 2 people are making the entire decision for the board. The Commissioner indicated this hearing is fact finding for the best interest of our residents.

Commissioner Anderson remarked that he was in favor of a 5 member board for future growth and the ability to make cognitive decisions.

Lovells Township Highway Task Force Chairman Gary Popp had written a request regarding the proposal and then withdrew his request once he realized the board cannot define township representation.

Road Commission Member Gary Summers advised Road Commission meetings are not well attended which is a sign they are doing a good job.

Road Commission Manager, Don Babcock advised that the public rarely attends and he would hate to see this implemented due to health issues of 1 member.

Controller Compo advised terms would be staggered so that no more than 2 terms expire in a given year. Chairman Stephenson remarked that it would take legislative action at the state level to reflect district boundaries. No future comments were given.

Motion by Jamison, second by McClain, to close the public hearing at 10:48 a.m. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**Department Report**

**2018 Millage Apportionment Report**

Equalization Director, Bill Kerr started the 2018 Millage Apportionment Report had a change as Frederic Township omitted their new millage to purchase fire equipment (1.0 mill). Mr. Kerr anticipates value increases in 2019 up 2%.

Motion by Lewis, second by Jamison, to accept the 2018 Millage Apportionment Report as follows:

<b>Crawford County</b>		<b>Lovells Township</b>	
Allocated	6.0925	Allocated	0.8003
Public Transit	0.9527	Voted-Landfill	0.0000
Comm on Aging	1.0000	Special assessment	<u>1.0857</u>
Grayling Rec Authority	0.9845	ByClass	
LibraryOperational	0.4458	<b>Total</b>	<b>1.8860</b>
	0.8917		
Sheriff Dept Oper	0.1083		
Sheriff Dept (new)			
Veterans Admin	0.2500	<b>Maple Forest Township</b>	
Road	<u>1.0000</u>	Allocated	0.8149
<b>Total</b>	<b>11.7255</b>	Voted-Fire	<u>1.0000</u>
		<b>Total</b>	<b>1.8149</b>
<b>Crawford AuSable School</b>			
Operating	18.0000	<b>South Branch Township</b>	
Debt Retirement	<u>3.8500</u>	Allocated	0.8440

<b>Total</b>	<b>21.8500</b>	Voted-Road	1.0000
		Voted-Operation	0.9756
		Fire Pr	2.2500
		EMS	<u>1.2500</u>
		<b>Total</b>	<b>6.3196</b>
<b>Roscommon Area Public Schools</b>			
Operating	18.0000	<b>Gaylord Community School</b>	
Debt Retirement	<u>2.1400</u>	Operating	18.0000
<b>Total</b>	<b>20.1400</b>	Voted-Debt	3.0000
		Extra Voted Operation	<u>1.1378</u>
		<b>Total</b>	<b>22.1378</b>
<b>Kirtland Community College</b>			
Voted-Operation	2.1093		
Debt	<u>0.1200</u>	<b>C.O.P. Intermediate</b>	
<b>Total</b>	<b>2.2293</b>	Allocated	0.2600
		Voted-Extra	0.6418
<b>COOR Intermediate</b>		Voted-Operation	<u>0.8458</u>
Allocated-Operation	0.2530	<b>Total</b>	<b>1.7473</b>
Voted-Special Ed	<u>0.6329</u>		
<b>Total</b>	<b>0.8859</b>	<b>City of Grayling</b>	
		Charter Operation	<b>17.8000</b>
		Voted-Extra	<b>1.2500</b>
		<b>Total</b>	<b>19.0500</b>
<b>Beaver Creek Township</b>			
Allocated	<b>0.9496</b>	<b>Grayling Charter Township</b>	
		Allocated	<b>0.8711</b>
		<b>Frederic Township</b>	
		Allocated	0.8148
		Voted-Fire	1.9338
		Voted-Ambul	<u>0.9669</u>
		<b>Total</b>	<b>4.7155</b>

Roll Call: Jamison – aye, Lewis – aye, McClain – aye, Pinkelman – absent, Priebe – aye, Stephenson – aye, Anderson – aye, Motion Carried.

**Department Reports**

County Clerk/Register Sandra Moore provided members with a 2019 Board Meeting Schedule for review and announced the Organizational Meeting is scheduled for January 3, 2019 at 10:00 a.m. Also, the Clerk advised she will be absent at both December meetings due to her preplanned honeymoon.

Emergency Manager Doug Pratt remarked there will be a LEPC meeting in January to review the 4 Mile Road railroad crossing issue. Mr. Pratt advised he received feedback from the State the Emergency Plan is out of date. The State wants new approved documents which will be brought back to the board in January.

County Controller Paul Compo circulated a revised site plan map of the Sports Complex Soccer Field. The Snowmobile Association is requesting a 40’ X 72’ building with 4 – 6 parking spots and room for an above ground storage tank. The Association to secure a grant to build the building and the county can lease the property back to the club (like the shelter).

The Controller advised it is time to renew the County Liability Insurance coverage and our rates increased 14% due to the open jail death litigation case at the Jail. He will seek additional quotes.

Controller Compo advised he met with Joe and Dan at the Fish Hatchery for a joint tour, everything went well and he is holding the keys until the case is resolved.

Controller Compo advised new I-pads are coming for the Board and he is working on a new program for Board agenda and minutes.

### **Sheriff Wakefield Resolution**

Motion by Lewis, second by McClain, to adopt the Resolution to honor Kirk Wakefield for his 40 law enforcement years. Roll Call: Lewis – aye, McClain – aye, Pinkelman – absent, Priebe – aye, Stephenson – aye, Anderson – aye, Jamison – aye, Motion Carried.

### **Commissioners Reports**

**Commissioner Jamison** – The Commissioner advised the Collaborative Body met with many changes happening; Dial A-Ride is expanding hours to include Saturday from 9 to 4 within limited outlined areas; Riverhouse is looking for a youth advocate and recently purchased the Sears Store, they are working together with St Francis; A Cooking Matters class is being brought in the High School (much like home economics); AuSable Day Care is working on a grants as 75 children are on a waiting list. Crawford County Library has surveyed the children usage and there is an average of 80-90 children in the library from 3:00 to 5:00 per day. It was noted the school latchkey program only has around 15 kids a day as there is a \$35 a week charge The Commissioner announced the Preventive Substance Abuse agency has a “Kids & Drugs” event on December 8<sup>th</sup>. Vaping sensors are being researched for the school, it is a problem. The Commissioner and 3 community members attended a Juvenile Justice Conference in Traverse City and confirmed the problem areas around us.

**Commissioner Priebe** – The Commissioner indicated Hanson Hills signed a contract with a relay race group from Colorado that fronted \$10,000 to host an event of bike races in teams of 8 with 150 teams in June 15 – 16, 2018. They expect over 1,000 participants.

**Commissioner Pinkelman** - The Commissioner advised she has no Law Enforcement Committee recommendations to report.

**Commissioner McClain** – The Commissioner reported the Community Task Force will meet later today. The Commissioner advised a gymnasium center with a track is in the works with the school, with hopes to break ground in the spring. COA is still wanting a community center.

**Commissioner Stephenson** – The Commissioner indicated the Rodeo Program with the Up North prevention group went well and they continue to keep the community abreast with the raging drug problems. There is a scheduled meeting on January 8<sup>th</sup> at Grayling Elementary at 5:30 p.m. There is a PFAS meeting Tuesday December 11<sup>th</sup> at the Kirtland Center on 4 Mile @ 6:00 p.m., the DEQ will be there at 4:30 if you have any concerns. The Military remains very involved. A Joint Land Use meeting is set for next week. Mental Health is working with Grand Traverse Sheriff Dept for Jail Mental Health issues.

**Commissioner Anderson** – The Commissioner advised he has no Personnel & Labor Committee recommendations to report. The Commissioner announced the Veterans Council Meeting will host a Veterans workshop in mid January.

**Commissioner Lewis** – The Commissioner reported the Ways & Means Committee Report.

### **2018 Tax Personal Property Tax (PPT) Reimbursement by Millage**

Motion by Lewis, second by Priebe, to approve the 2018 Personal Property Tax (PPT) Reimbursement by Millage for Crawford County. Ayes (6) six, nays (0) none, absent (1) one, Motion Carried.

**New Business** – None.

### **Citizens to Speak**

Carey Jansen inquired on the status of the modular home presentation. Chairman Stephenson indicated the Housing Director is the Grant Administrator for the Canoe Launch and 4-Mile Water Sewer Main and those are her priority. Ms Jansen also inquired on the drone report.

Chairman Stephenson advised the Military is working hard for the interchange at North Down River Road and we are still waiting for the Drone Report.

**Announcements** – None.

**Adjournment**

Meeting adjourned at 11:58 a.m.

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Dave Stephenson, Chairman  
Board of Commissioners

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Sandra Moore  
County Clerk/Register of Deeds