

CRAWFORD COUNTY BROWNFIELD REDEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
HELD ON THE 16th Day of OCTOBER 2018 @ 9 AM
200 W. MICHIGAN AVENUE, GRAYLING, MICHIGAN

The Regular Meeting of the Crawford County Brownfield Redevelopment Authority was called to order by Paul Compo, at 9:05, A.M. in the Crawford County Building, Grayling, Michigan on the 16th Day of October 2018.

I. Roll Call

Members Present: Paul Compo, Lynn McConnell, April Hehir, Abigail Ertel, Joe Wakeley

Members Absent: Erich Podjaske

Others Present: Timothy Rombach – ATC

II. Approval of Agenda

Motion by McConnell, Second by Ertel to approve agenda.

Ayes (5) five Nays (0) none, Absent (1) one, Motion Carried.

III. Public Comment

None

IV. Conflict of Interest Declaration

Hehir – No change from before, remains involved with Northern Market Project.

V. Approval of Minutes (08-21-2018)

Comment: None

Motion by McConnell, Second by Ertel to approve minutes as written.

Ayes (5) five Nays (0) none, Absent (1) one, Motion Carried.

VI. Correspondence

- a) 4th Quarter Loan Report
- b) 4th Quarter Grant Report
- c) Fiscal Year End Estimate of Expenditures
- d) Consultant Comments on ATC Invoice
- e) Northern Market Budget Summary

Comment: Members reviewed and discussed the above correspondence.

VII. Processed Invoices

- a) ATC2115363
- b) ATC2127121
- c) Otwell Mawby 17546
- d) Otwell Mawby 17730

Comment: Members reviewed and discussed the above invoices. Discussion was made on how to process and approve for payment and reimbursement.

Motion by Wakeley, Second by McConnell to authorize payment of invoices with MDEQ approval.
Ayes (5) five Nays (0) none, Absent (1) one, Motion Carried.

VIII. ATC Presentation

Comment: Rombach and Hehir discussed Phase II investigation at Northern Market

IX. New Business

a) Letter of Support for DEQ grant request

Comments: Members reviewed the letter and removed the word petroleum from page 2.

Motion by McConnell, Second by Hehir to approve the letter of support with edits discussed.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

X. Nominating Committee

a) Election of Officers

i) Chair – Compo

ii) Vice Chair – McConnell

iii) Secretary/Treasurer – Hehir

Motion by McConnell, Second by Wakeley to continue officers as appointed.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.

XI. Proposed Meeting Dates (all Meetings starting at 9:00 AM)

Comments: Members discussed moving to second Wednesday of the Month. Compo to provide posting.

XII. Bylaws

a) Recommended Changes – None

XIII. Old Business

a) Northern Market Update - None

b) Sawmill Project Update - Proposed demolition by year end.

XIV. Board Member Comment

a) Compo – Dan Wells from AKT Peerless called to discuss the Brownfield Process

b) Ertel – Asked Members Question about Market

c) Hehir – None

d) McConnell – Provided clarification on the Sheriff's Department Millage and TIFF

e) Podjaske – Absent

f) Wakeley - None

XV. Next Meeting – November 14, 2018 @ 9:00 AM

XVI. Adjournment – 10:25 AM

Motion by Hehir, Second by McConnell to Adjourn the Meeting.

Ayes (5) five, Nays (0) none, Absent (1) one, Motion Carried.