

# Crawford County Board of Commissioners

## Regular Board Meeting of March 28, 2019

The Regular Meeting of the Crawford County Board of Commissioners was called to order by Chairman, Shelly Pinkelman at 10:00 a.m. in the Crawford County Building, Grayling, Michigan the 28<sup>th</sup> day of March, 2019.

Invocation by Commissioner Jamison.

Pledge of Allegiance led by Commissioner Lewis.

Roll Call: Pinkelman, Jamison, Priebe, McClain, Jansen, Powers and Lewis.

Absent – None.

Michele Moshier, Deputy County Clerk - Present.

Paul Compo, County Controller - Present.

Others present at various times: Ilene Geiss-Wilson, Marcia Koppa, Brian Burrell, Linda Rutkowski, Nicole Wethington, Dan Sanderson, Kate Wagner and Heather Malone.

### Approval of the Regular Board Minutes

Motion by Priebe, second by McClain, to approve the minutes for the February 28, 2019 Regular Board Meeting as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Approval of the Agenda

Motion by Lewis, second by Jamison, to accept the agenda as presented Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### Brief Public Comment

Nicole Wethington from MSU Extension gave an overview on their available grants.

Brian Burrell from Camp Grayling stated that the troop counts will not be as busy this summer and gave a brief overview of what is going on at the Camp.

### 2018 Audit Presentation

County Auditor, Douglas Whelton presented the 2018 Financial two-year comparison Audit for the County. Mr. Whelton reviewed the Basic Financial Statements and Graphical Presentation for 2018 to board members. In closing, Mr. Whelton offered that the County received the highest opinion from the auditors with regards to the audit.

Motion by Jamison, second by McClain, to accept the 2018 Financial Audit Report as presented. Roll Call: Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Motion Carried.

### Open Invoice Report and Prepaid Vouchers

Motion by McClain, second by Lewis, to authorize payment of the following claims:

General Fund:		COPS in Schools Fund	
Balance from "Open Invoice Rep"	\$46,505.70	Prepaid Invoices	\$114.45
Prepaid Invoices	\$73,713.06	Gross Payroll	<u>\$7,304.32</u>
Gross Payroll	<u>\$279,704.85</u>	Total COPS Fund	\$7,418.77
Total General Fund	\$399,923.61		
		Building & Zoning Fund	
Millage/Road Patrol Fund		Balance from "Open Invoice Report"	\$868.12
Balance from "Open Invoice Report"	\$1,800.05	Prepaid Invoices	\$521.09
Prepaid Invoices	\$2,382.10	Gross Payroll	<u>\$7,634.13</u>
Gross Payroll	<u>\$21,116.70</u>	Total Building & Zoning Fund	\$9,023.34
Total Road Patrol fund	\$25,298.85		
		Central Dispatch Fund	
Sobriety Court		Balance from "Open Invoice Report"	\$200.00
Balance from "Open Invoice Report"	\$257.94	Prepaid Invoices	\$644.35
Prepaid Invoices	\$8,278.37	Gross Payroll	<u>\$27,066.14</u>
Gross Payroll	<u>\$7,465.57</u>	Total Central Dispatch Fund	\$27,910.49
Total Sobriety Court Fund	\$16,001.88		
		Courthouse Preservation Fund	
Tri-County 46th Trial Court		Balance from "Open Invoice Report"	\$179.99
Balance from "Open Invoice Report"	\$1,491.00	Prepaid Invoices	\$0.00

Prepaid Invoices	\$9,155.81	Total Courthouse Preservation Fund	\$179.99
Gross Payroll	\$18,606.07		
Total Tri-County Court	\$29,252.88	Law Library Fund	
		Balance from "Open Invoice Report"	\$712.37
Friend of the Court		Prepaid Invoices	\$612.94
Balance from "Open Invoice Report"	\$477.02	Total Law Library Fund	\$1,325.31
Prepaid Invoices	\$287.47		
Gross Payroll	\$26,881.97	Family/Probate Court	
Total Friend of the Court	\$27,646.46	Balance from "Open Invoice Report"	\$0.00
		Prepaid Invoices	\$66,757.36
Airport Fund		Gross Payroll	\$15,885.75
Balance from "Open Invoice Report"	\$6,678.77	Total Family/Probate Court	\$82,643.11
Prepaid Invoices	\$472.59		
Gross Payroll	\$95.88	Remonumentation Fund	
Total Airport Fund	\$7,247.24	Balance from "Open Invoice Report"	\$5,600.00
		Prepaid Invoices	\$0.00
DHD#10 Fund		Total Remonumentation Fund	\$5,600.00
Prepaid Invoices	\$870.21		
Total DHD#10 Fund	\$870.21	Sports Complex Fund	
		Balance from "Open Invoice Report"	\$200.00
Landfill/Maintenance Fund		Prepaid Invoices	\$158.37
Balance from "Open Invoice Report"	\$532.66	Total Sports Complex fund	\$358.37
Prepaid Invoices	\$202.33		
Gross Payroll	\$3,990.82	Social Services Fund	
	\$4,725.81	Prepaid Invoices	\$442.70
		Total Social Services Fund	\$442.70
MSU Cooperative Extension Fund			
Gross Payroll	\$331.28	Veterans Service Fund	
Total MSU fund	\$331.28	Balance from "Open Invoice Report"	\$1,017.56
		Prepaid Invoices	\$1,003.51
GIS Fund		Gross Payroll	\$3,582.95
Balance from "Open Invoice Report"	\$1,125.00	Total Veterans Service Fund	\$5,604.02
Prepaid Invoices	\$231.55		
Total GIS Fund	\$1,356.55	Homeland Security Fund	
		Balance from "Open Invoice Report"	\$0.00
Concealed Pistol Permit Fund		Prepaid Invoices	\$34,702.60
Prepaid Invoices	\$285.00	Total HSGP Fund	\$34,702.60
	\$285.00		
Indigent Defense Fund		Deeds Automation Fund	
Prepaid Invoices	\$25,925.33	Balance from "Open Invoice Report"	\$1,215.00
Total Indigent Defense Fund	\$25,925.33	Total Deeds Automation Fund	\$1,215.00

Roll Call: Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Motion Carried.

### **Correspondence**

1. Email from Safer Michigan Coalition – Michigan wants to help pot businesses bank cash.
2. MAC General Government Committee Minutes for March 15, 2019.
3. Cheboygan County Board of Commissioners Resolution #19-05.
4. Family Assessment & Safety Team.

Motion by Jansen, second by McClain, to accept the correspondence as presented.  
Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

### **Unfinished Business** – None.

### **Department Reports**

#### **Controller Report**

Controller Paul Compo gave an overview of the amended Crawford County Library Board of Trustees By-laws.

Motion by Priebe, second by Lewis, to accept the Crawford County Library Board of Trustee By-Laws as amended on February 14, 2019 as presented. Roll Call: Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Motion Carried.

Controller Paul Compo also gave an overview of the Brownfield Project for the Grayling Hotel. Motion by McClain, second by Jansen, to support the Brownfield Project for the Grayling Hotel as presented. Roll Call: McClain – aye, Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, Motion Carried.

The Controller informed the Commissioners that this audit will be the last audit that Anderson, Tackman & Company does for the County for a while. They have audited the County for quite a few years and it is time for a fresh set of eyes to perform the audit. Bid packets will be going out on Monday so the process can begin with the selection of a new auditor.

The Controller also informed the Commissioners that we passed the deadline to receive applications for the Road Commission and we have received 13 applications. It was the consensus of the board to form a selection committee to screen the applications and narrow down to 6 applicants to interview at the April 11<sup>th</sup> Board of Commissioners meeting. The committee will consist of Commissioners Jamison, Jansen, and Priebe who will meet on April 3, 2019 at 2:00 PM.

### **Commissioner's Report**

#### **Commissioner Jamison**

##### **NORTHERN LAKES COMMUNITY MENTAL HEALTH APPOINTMENT**

Motion by Jamison, second by Priebe, to reappoint Lorelei King to the Northern Lakes Community Mental Health for a term ending March 31, 2022. Roll Call: Pinkelman – aye, Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Motion Carried.

**Commissioner Priebe** - The Commissioner reported that Hanson Hills is coming along very nicely and inquired about the Grayling Recreation Authority Board Appointments.

#### **Commissioner McClain**

##### **BUILDING CLOSURE FOR JOE WAKELEY LUNCHEON**

Motion by McClain, second by Jansen, to close the county building for a luncheon to honor County Treasurer Joseph Wakeley on Tuesday, April 30, 2019 from 11:30 – 1:00 p.m. Roll Call: Powers – aye, Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Motion Carried.

##### **FACILITY CLOSURE POLICY STATEMENT**

Motion by McClain, second by Jansen, to adopt the Facility / Office Closure Policy Statement as amended. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

Commissioner McClain advised that DHHS has realized that the universal case load is not viable, Karl Schreiner is retiring again from Commission on Aging on July 3, 2019 and Hanson Hills Easter Egg Hunt is April 20, 2019 at 10:00 am.

**Commissioner Jansen** – The Commissioner shared an overview of her meetings at NEMCOG, and Road Commission as well as the Adverse Childhood Experience (ACE) study. The Commissioner informed the Board of the Great Grayling Community Cleanup to be held on June 15, 2019.

Recess at 11:31 am and resumed at 11:35 am.

**Commissioner Powers** – The Commissioner reported that on April 1<sup>st</sup> the new crisis line starts its protocol and she also gave a brief overview of the Family Assessment and Safety Team (FAST) handout that she shared with the Board.

**Commissioner Lewis** – The Commissioner advised he had nothing to report.

**Commissioner Pinkelman** – The Commissioner shared her experience with regards to testifying at the Capitol on April 10th.

**New Business** – None.

**Citizens to Speak** – None.

**Executive Session**

Motion by Jamison, second by McClain, to go into executive session to discuss pending litigation at 11:42 a.m. Roll Call: Priebe – aye, Jamison – aye, Jansen – aye, Lewis – aye, McClain – aye, Pinkelman – aye, Powers – aye, Motion Carried.

Executive Session began at 11:42 AM and concluded at 11:54 AM

Motion by Lewis, second by McClain, to approve the minutes for executive session on March 28, 2019 as presented. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

**Announcements** - None

**Adjournment**

Motion by McClain, second by Jamison to adjourn the meeting at 11:55 a.m. Ayes (7) seven, nays (0) none, absent (0) none, Motion Carried.

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Shelly Pinkelman, Chairman  
Board of Commissioners

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Sandra Moore, County Clerk/Register

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Michele A. Moshier, Deputy Clerk